



# Whiteparish Parish Council

**MINUTES** of the Whiteparish Parish Council meeting held on Tuesday 9<sup>th</sup> November 2021 at 7.30pm in the Memorial Centre, Whiteparish.

**Present:** Cllr King (Chair), Cllr Hayday (Vice-Chair) and Cllrs Palmer, Bell, Bishop, McFarland, Francis and Pavey (co-opted).

**In attendance:** Mrs Maria Pennington (Parish Clerk) and Unitary Councillor Richard Britton.

## **Public questions**

There were 4 members of the public present and PC Peter Jung.

PC Peter Jung introduced himself as the new PC for our area and gave an update on recent issues.

The Chairman opened the meeting at 7.40pm.

## **To receive and accept apologies for absence**

**306/21** Prior to the meeting apologies were received from Cllr Sutherland due to work commitments. Whiteparish Parish Council RESOLVED to accept the apologies for the reason given.

## **To receive any Declarations of Interest from Members**

**307/21** Cllrs King, Hayday, Palmer, Bell, Bishop, McFarland, Francis and Pavey (after co-option) declared a personal and pecuniary interest in agenda item 11. To recommend Budget for year 2022/2023 as they are Council Tax payers.

**308/21** Cllrs King, Hayday, Palmer, Bell, Bishop, McFarland, Francis and Pavey (after co-option) declared a personal and pecuniary interest in agenda item 12. To recommend Parish Precept for year 2022/2023 as they are Council Tax payers.

## **Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100**

**309/21** This item was not required.

## **To receive written applications for the office of parish councillor and co-opt candidates to fill the existing three vacancies**

**310/21** One name was proposed, Mrs Patricia Pavey. Mrs Pavey's written application had been circulated prior to the meeting. Whiteparish Parish Council RESOLVED to co-opt Mrs Pavey as a member of the Parish Council. All in favour. The Declaration of Office was signed by Mrs Pavey and the Clerk.

## **Acceptance of minutes of meeting held 5<sup>th</sup> October 2021**

**311/21** Whiteparish Parish Council RESOLVED to approve the Minutes of the meeting held on 5<sup>th</sup> October 2021 and they were signed by the Chairman.

## **Acceptance of minutes of Finance Committee meeting held 29<sup>th</sup> October 2021**

**312/21** Whiteparish Parish Council Finance Committee RESOLVED to approve the Minutes of the Finance Committee meeting held on 29<sup>th</sup> October 2021 and they were signed by the Chairman.

**To consider a response to planning application received:**

**313/21 PL/2021/09940 Ashmore House, Dean Lane**, Whiteparish, SP5 2RN. Listed building consent. Installation of through floor lift. Whiteparish Parish Council RESOLVED to make no comment to this application.

**Planning and enforcement update**

**314//21** The Clerk advised the planning hearing appeal - 20/06783/FUL - Tricky's Paddock, Brickworth Road, Whiteparish, SP5 2QG - APP/Y3940/W/21/3267074 will now be taking place on the 25<sup>th</sup> January 2022 at the Red Lion Hotel in Salisbury.

**315/21** The Clerk reported on ENF/2021/00844 The Gables, Dean Lane, Whiteparish, SP5 2RJ Alleged unauthorised erection of wooden structure. Wiltshire Council have advised that the outbuilding is not within the Conservation Area and would appear to comply with permitted development rights and there may not be a breach at this time.

**316/21** The Clerk reported that notification has been received of 2 planning applications after the agenda was published. Due to the deadlines and planning officers' duties an extra ordinary meeting will be held on Tuesday 30<sup>th</sup> November at 7pm in the Memorial Centre.

**Finance update**

**317/21, 281/21, 115/21** The Clerk advised that Barclays Bank have responded with information on the technical issues with account signatories who are already Barclays Bank customers. The Clerk has asked for written confirmation.

**To approve accounts for payment and to record the bank balances**

**318/21** Whiteparish Parish Council RESOLVED to authorise payments totalling £1,252.27.  
Community Account Balance 07.11.21 - £42,231.03  
Business Reserve 07.11.21 - £62,291.14

**To recommend Budget for year 2022/2023**

**319/21** Further to the Finance Committee meeting on 30<sup>th</sup> October the Clerk had circulated the budget and following an update from Cllr Palmer and a subsequent discussion, Whiteparish Parish Council RESOLVED to accept the proposed budget for 2022/2023.

**To recommend Parish Precept for year 2022/2023**

**320/21** Whiteparish Parish Council RESOLVED for the precept to be set with the intention that there is no change for the Band D rate at £70.50.

**To review and approve the Financial Regulations**

**321/21** Whiteparish Parish Council reviewed the Financial Regulations and RESOLVED to approve them with no amendments.

**To review and approve the Reserves Policy**

**322/21** Whiteparish Parish Council reviewed and RESOLVED, with one abstention from Cllr McFarland, to:

- increase the general reserve target to 60% of the prevailing years precept on the Reserves Policy (as a result of an increase in Clerks salary scale, employer pension and National Insurance contribution).
- a change in the rationale to the ear marked reserves as follows: re Capital asset purchase:
  - Fund to facilitate purchase of land to allow Council to meet target open space per head within Whiteparish
  - Fund to facilitate Council development of land as designated by Parish Council.The value of the ear marked reserves to be retained at £62k.

**To review and approve the Risk Assessment**

**323/21** Whiteparish Parish Council reviewed the Risk Assessment and RESOLVED to approve them with no amendments.

**To approve new councillor virtual induction training arranged by Downton Parish Council and run by Wiltshire Association of Local Councils**

**324/21** Whiteparish Parish Council RESOLVED to approve Cllr Pavey attend the virtual induction training arranged by Downton Parish Council.

**To review the recommendations of the Parish Council Land Working Group (PCLWG)**

**325/21** Cllr McFarland reported that there has been a meeting of the Working Group. The hedge has been cut, the field cleared and the new gate installed. The PCLWG recommend for the Parish Council to proceed further with investigating having allotments. Whiteparish Parish Council RESOLVED to proceed further; for the Clerk to arrange an on-site visit from experienced allotment holder(s) in order to draw up specifications for the Clerk to seek quotes. Clerk to email a 'holding letter' to interested residents to update them of the current position.

**To consider and approve the works list for Wiltshire Councils Sparkle Team**

**326/21, 286/21, 155/21** The Clerk reported that Wiltshire Council Countryside Team and Streetscene have agreed to deploy their Sparkle Team (part of the Clean Up Wiltshire initiative) to undertake maintenance on the bench at The Copse along with any additional jobs on Wiltshire Council property. The Clerk has compiled a list and circulated it prior to the meeting. Whiteparish Parish Council RESOLVED to approve the works list for Wiltshire Councils Sparkle Team.

**To consider a replacement street name plate at Green Close**

**327/21, 298/21** As previously reported by the Clerk one of the street name plates at Green Close has disappeared. The Clerk advised that with CATG funding the cost to the Parish Council for a new street name plate at Green Close would vary between £19.00 and £65.00 depending if the contractor can fix the sign in situ. Whiteparish Parish Council RESOLVED for Wiltshire Council to install a new name plate at Green Close.

**Rights of Way and Commons update**

**328/21, 287/21** The Chairman advised that ROW 2 near the A36 is still blocked near the out buildings. Wiltshire Council Rights of Way have been asked to investigate.

**Highway's update**

**329/21** Further to flooding on The Street, the Clerk reported that the gullies have been cleared on The Street near Meadow Cottage and Newton Bungalows.

**330/21** The Clerk has received reports that culverts put in on Miles Lane to take the water off the road before it got to the A27 are not working. Highways are investigating.

**331/21** Further to the night time closure of the A36 and subsequent diversion through Whiteparish, the Clerk has received a complaint of traffic thundering through all night causing their home in The Street to vibrate. National Highways then installed temporary traffic lights.

**332/21** The Clerk reported that complaints have been received regarding the additional traffic due to the night time closure of the A36 along with the noise associated with the temporary traffic lights. National Highways have been asked to be more considerate.

**333/21, 291/21** The Chairman reported that Highways are continuing to investigate the ditch which should run parallel with part of The Street, asking residents to re-instate it.

**334/21, 296/21, 252/21** Cllr McFarland reported that the verges have still not been cut on the A27.

**335/21 Reports from representatives:**

**School:** Cllr Bell updated on the school.

**Memorial Trust:** Cllr Hayday gave a report on the Memorial Trust.

**New Forest National Park:** Cllr Palmer advised no report as she was unable to attend the last meeting.

**Youth:** The Youth Group maybe restarting in January 2022 now.

**Whiteparish Education Foundation:** Cllr Palmer updated on the WEF.

**Neighbourhood Tasking Group:** Cllr Bishop advised there should be a meeting in the near future.

**Area Board:** Unitary Cllr Britton advised the next Area Board meeting is at Winterslow on 9<sup>th</sup> December 2021.

**Correspondence/communications update**

**336/21** Cllr Hayday updated on the Brickworth Quarry meeting.

**337/21** The Clerk circulated the correspondence update prior to the meeting and read out the request from the Winter Ball Committee. There were no queries raised from the correspondence received.

The next scheduled full Parish Council meeting is to be held on Tuesday, 14<sup>th</sup> December 2021 at 7.30pm in the Memorial Centre.

The Chairman closed the meeting at 8.45pm.