



# Whiteparish Parish Council

**MINUTES** of the meeting of Whiteparish Parish Council held on Tuesday 13<sup>th</sup> December 2022 at 7.30pm in the Memorial Centre, Whiteparish.

**Present:** Cllrs King (Chairman), Hayday (Vice Chairman), Francis, Palmer, Bishop, Bell, Pavey, Camley and Gould.

**In attendance:** 4 members of the public, PC Pete Jung, Unitary Councillor Richard Britton and Maria Pennington (Parish Clerk).

## **Public questions**

A member of the public spoke in objection of amended planning application PL/2022/07632 The Gables, Dean Lane.

A member of the public spoke about the appeal outcome of the approval of Tricky's Paddock.

The Chairman suspended Standing Orders to allow public participation to continue.

The member of the public continued to speak about the Tricky's Paddock application and appeal and felt the Parish Council had not communicated this information and it was disappointing that the appeal dates had not been in the Steeple and Street or on the noticeboard.

PC Pete Jung gave an update on recent issues in Whiteparish including a burglary and a shop lifter. A member of the public asked if an alternative date had been arranged for the bike security marking event in Whiteparish. PC Jung hoped there would be one in the new year.

Cllr Bishop gave a report on the Memorial Trust grant application.

The Chairman stated that there would be no further public participation during the meeting.

The Chairman re-instated Standing Orders.

## **To receive and accept apologies for absence.**

**354/22** Prior to the meeting an apology was received from Cllr McFarland due to a prior commitment. Whiteparish Parish Council RESOLVED to accept the apology for the reason given.

## **To receive any Declarations of Interest from Members.**

**355/22** Cllrs Bishop, Bell and Pavey declared a personal interest in agenda item 11. To consider a grant application of £5,000.00 from Whiteparish Memorial Trust towards levelling the area outside the front and side of the Memorial Centre and relaying a larger patio area, landscaping and related improvements to the environment outside the Memorial Centre as they are Trustees of the Whiteparish Memorial Trust.

## **Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.**

**356/22** This item was not required.

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Whiteparish Parish Council – Parish Council Meeting Tuesday 13<sup>th</sup> December 2022  
Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

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Date.....

**To receive written applications for the office of parish councillor and co-opt candidate to fill the vacancy.**

**357/22** The Chairman reported that no written applications have been received.

**To approve and sign as a correct record the Minutes of a Meeting of the Parish Council held on Tuesday 15<sup>th</sup> November 2022.**

**358/22** Whiteparish Parish Council RESOLVED to approve the Minutes of the meeting held on 15<sup>th</sup> November 2022 as a true record and they were signed by the Chairman.

**To consider a response to planning applications received:**

**359/22 AMENDMENTS to PL/2022/07632 The Gables, Dean Lane, Whiteparish SP5 2RJ.** Partial demolition, rebuild, extensions and internal alterations to the existing house and construction of a detached garage (part retrospective). Whiteparish Parish Council RESOLVED to object to this application and recommends refusal due to the garage being:

- Inappropriate backland development.
- It will be detriment to neighbour amenity along with the impact on the setting to the existing neighbouring dwellings.
- It will be closer to other dwellings with an increase in noise, along with vehicular and garage lights being detrimental to neighbours.

The amendments have done nothing to alleviate our original objections, only exacerbate them.

**360/22 PL/2022/09087 Titchbourne Barn, Moor Lane, Whiteparish SP5 2JX.** Change timber framed casement windows to metal framed windows, change slot vents to metal framed slot vents, and change one timber framed glazed door to a metal framed glazed door. Whiteparish Parish Council RESOLVED to make no comment to this application.

**To consider any further action following the planning appeal outcome of approval to APP/Y3940/W/21/3267074:**

**Tricky's Paddock, Brickworth Road, Whiteparish SP5 2QG.**

**361/22** Whiteparish Parish Council RESOLVED for the Clerk to add a strapline to the Parish Council notes advising residents to check latest planning applications on line. Additionally, the Clerk reported there are links already on the website.

**Planning and enforcement update.**

**362/22** The Clerk had circulated the update prior to the meeting. There were no comments.

**Finance update.**

**363/22** The Clerk reported that PKF Littlejohn have been re-appointed as the Councils external auditor for the next 5 years.

**364/22** The Clerk reported that the Wiltshire Pension Fund – Employer Triennial Valuation contribution information for 2023 through to 2026 have been received and circulated.

**To approve accounts for payment and to record the bank balances.**

**365/22** Whiteparish Parish Council RESOLVED to authorise payments totalling £2,182.65.

Community Account Balance 09.12.22 - £16,215.55

Business Reserve 09.12.22 - £100,355.74

**To consider a grant application of £5,000.00 from Whiteparish Memorial Trust towards levelling the area outside the front and side of the Memorial Centre and relaying a larger patio area, landscaping and related improvements to the environment outside the Memorial Centre.**

The Chairman suspended Standing Orders to allow public participation regarding the grant application.

A member of the cricket club assisted answering queries raised by Councillors.

The Chairman re-instated Standing Orders.

**366/22** Whiteparish Parish Council RESOLVED, with one against, to support the Whiteparish Memorial Trust with a grant of £5,000 towards levelling the area outside the front and side of the Memorial Centre and relaying a larger patio area, landscaping and related improvements to the environment outside the Memorial Centre.

**To set the Budget for year 2023/2024.**

**367/22** Further to the Finance Committee meeting on 28th October the Clerk had circulated the budget and, following presentation from Cllr Francis, Whiteparish Parish Council RESOLVED to accept the proposed budget for 2023/2024.

**To review and approve the Financial Reserves Policy 2023/2024.**

**368/22** Whiteparish Parish Council RESOLVED to approve the Financial Reserves Policy 2023/2024.

**To set the Parish Precept for year 2023/2024.**

**369/22** Whiteparish Parish Council RESOLVED for the precept to be £42,600.00 for 2023/2024 which is a 16.47% decrease from 2022/2023 for a Band D property.

**To approve a new savings account.**

**370/22** The Chairman deferred this item pending further research.

**To review and approve the Staffing Committee Terms of Reference.**

**371/22** Whiteparish Parish Council RESOLVED to approve the amendment to the Staffing Committee Terms of Reference.

**To approve the general Risk Assessment.**

**372/22** Whiteparish Parish Council RESOLVED to approve the Risk Assessment.

**To approve the Training and Development Policy.**

**373/22** Whiteparish Parish Council RESOLVED to approve the Training and Development Policy.

**To review and approve the Code of Conduct.**

**374/22** Whiteparish Parish Council RESOLVED to approve the Code of Conduct with no amendments.

**To consider all recreation ground maintenance to be undertaken by one contractor.**

**375/22** The Clerk advised that the current grounds maintenance contract finishes shortly, with a last cut in March 2023. Whiteparish Parish Council RESOLVED for the Clerk to seek quotations for 2-year contracts for all recreation ground maintenance to be undertaken by one contractor.

**To consider the request for a waste bin on The Green/Dean Lane.**

**376/22** Further to the Parish Council asking for suggestions on spending the Best Kept Village prize money a request has been received from a member of the public for a possible dog waste bin at The Green/Dean Lane. As the land belongs to Wiltshire Council, Whiteparish Parish Council RESOLVED for the Clerk to investigate Wiltshire Councils desire for a general waste bin, in which bagged dog waste can also be deposited in, at that location, along with purchasing, installation and maintenance costs.

**Rights of Way and Common Land update.**

**377/22, 347/22, 304/22** Cllr Bell reported that the stile at Clay Street with ROW 4 is still broken. The Clerk reported the landowner has advised it will be repaired as soon as practicable.

**378/22, 348/22, 305/22** Cllr Bell reported that the various stiles near Mean Wood to Miles Lane are still broken. The Clerk will contact the landowner again.

**Highway's update.**

**379/22, 349/22** The Clerk reported that to hopefully alleviate the flooding on the A27 near Field Cottage and Newton Bungalows Wiltshire Council have used the vactor to clear the nearby gullies and they have also cleared a ditch at Newton Bungalows.

**380/22** The Clerk advised she has reported a faulty manhole cover on the A27 at Cowesfield.

**381/22** Cllr Palmer reported a pothole in Highlands Way.

**382/22 Reports from representatives:**

**Memorial Trust:** Cllr Bishop updated on the Memorial Trust activities.

**New Forest National Park:** Cllr Palmer had circulated her update on the recent meeting.

**Area Board:** No update.

**Whiteparish Education Foundation:** No update.

**Neighbourhood Tasking Group:** Cllr Bishop advised the next NTG meeting is in Downton on 18<sup>th</sup> January 2023 and asked councillors to make him aware if they had anything they would like him to raise.

**Correspondence/communications update**

**383/22** The Clerk had circulated the update prior to the meeting. There were no queries.

The next scheduled full Parish Council meeting is to be held on Tuesday, 17<sup>th</sup> January 2023 at 7.30pm in the Memorial Centre.

The Chairman closed the meeting at 8.47pm.