



Whiteparish Parish Council

MINUTES of the Meeting of Whiteparish Parish Council held on Tuesday 13th February 2024 at 7.30pm in the Memorial Centre, Whiteparish.

Present: Cllrs King (Chairman), Bell, Bishop, Camley, Francis, McFarland, Palmer and Pavey.
In attendance: Maria Pennington (Parish Clerk) and two members of the public.

Public participation

A representative from the Parochial Church Council, All Saint's Church, Whiteparish thanked the Parish Council for previous grant funding and spoke in support of its current grant application.

PC Harry Murphy had sent his apologies and the Clerk read out the police update on his behalf.

Unitary Cllr Richard Britton had sent his apologies due to a clash with another local parish council meeting and the Clerk read out his update.

To receive and accept apologies for absence.

21/24 Prior to the meeting apologies were received from Cllr Gould and Cllr Hayday due to prior commitments. Whiteparish Parish Council **RESOLVED** to accept the apologies for the reasons given.

To receive any Declarations of Interest from Members.

22/24 Cllr Palmer declared a personal and pecuniary interest in agenda item 6b **PL/2024/00646 56 Highlands Way, Whiteparish SP5 2SZ** Proposed 2 storey rear extension, replacement fenestration to existing & associated landscaping as it is a neighbour.

23/24 Cllr King declared a personal and pecuniary interest in agenda item 6a **PL/2024/00907 Welsteads, Brickworth Road, Whiteparish SP5 2QG Works to trees in a conservation area.** 1 - unspecified tree – fell, 2 & 3 - 2 x Willow trees – fell, 4,5,6 & 7 - 4 x Beech trees – fell, 8 - Silver Birch tree - cut back branches from overhead cables and 9 - Elder tree – fell as it is an adjoining property. Cllr King stated he will be leaving the meeting when this item is considered and as the Vice Chair is not present this evening a Chairperson will need to be elected for this item.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

24/24 This item was not required.

To receive written applications for the office of parish councillor and co-opt candidate to fill the vacancy.

25/24 The Chairman reported that no applications have been received.

To approve and sign as a correct record the Minutes of the Parish Council meeting held on Tuesday 9th January 2024.

26/24 Whiteparish Parish Council **RESOLVED** to approve the Minutes of the meeting held on 9th January 2024 and they were signed by the Chairman.

To consider and agree a response to planning applications received:

27/24 Whiteparish Parish Council RESOLVED for Cllr Palmer to become Chair for the following item and Cllr King left the meeting.

28/24, PL/2024/00907 Welsteads, Brickworth Road, Whiteparish SP5 2QG Works to trees in a conservation area. 1 - unspecified tree – fell, 2 & 3 - 2 x Willow trees – fell, 4,5,6 & 7 - 4 x Beech trees – fell, 8 - Silver Birch tree - cut back branches from overhead cables and 9 - Elder tree – fell. Whiteparish Parish Council RESOLVED to make no comment to this application.

Cllr King was called back to the meeting and re-instated as Chairman.

Cllr Palmer left the meeting for the following item to be considered.

29/24 PL/2024/00646 56 Highlands Way, Whiteparish SP5 2SZ Proposed 2 storey rear extension, replacement fenestration to existing & associated landscaping.

Whiteparish Parish Council RESOLVED to make no comment to this application.

Cllr Palmer was called back to the meeting.

Planning and enforcement update.

30/24 The Clerk had circulated the update prior to the meeting. There were no queries.

Finance update.

31/24 The Clerk reported that the internal audit is scheduled for 10th April 2024.

32/24 The Clerk reported that the VAT reclaim for February 2023 to January 2024 has been received totalling £707.24.

To ratify £1.50 payment to Royal Mail for mail received with underpaid postage.

33/24 Whiteparish Parish Council RESOLVED to ratify the Barclaycard payment of £1.50 to Royal Mail in order to receive Rosehill Advisors documents.

To approve accounts for payment and to record the bank balances.

34/24 Whiteparish Parish Council RESOLVED to authorise payments totalling £2,017.19.

Unity Trust Bank Current Account 09.02.24 - £10,242.61

Unity Trust Bank Savings Account 09.02.24 - £86,461.43

Cambridge & Counties Bond - £30,000.00

To consider a grant application from the Parochial Church Council, All Saints' Church, Whiteparish for financial assistance of £1,417.50 towards grass cutting of the churchyard.

35/24 A grant application towards half the annual churchyard grass cutting costs for 2023 had been received. Further to a discussion, Whiteparish Parish Council RESOLVED to agree a grant for £1,200.00 in line with the Parish Council budget for these works.

To approve 2024 Village Fete on Parish Council land.

36/24 Whiteparish Parish Council RESOLVED to approve the 2024 village fete on Parish Council land subject to the necessary risk assessment and insurance to follow from the Memorial Trust.

To consider the request from All Saint's School, Whiteparish for a disabled parking bay in Common Road.

37/24, 18/24 In line with Wiltshire Councils Local Highway and Footway Improvement Group (LHFIG) the school has submitted a request for a disabled parking bay in Common Road. Whiteparish Parish Council RESOLVED to support the request and understands that if LHFIG approve the bay the Parish Council will be responsible for 25% of the cost, the Parish Council agreed up to £450.00. The Parish Council also understands that bays such as this are advisory and rely on goodwill of others. They are also not intended for an individual, but for any blue badge user and the school is to make people attending the school aware of this.

To consider the removal of A frame boards on the triangle of grass at the junction with Common Road and The Street.

38/24 A frame advertising boards, whilst temporary, are appearing more frequently on the triangle and staying for longer periods. Volunteers work hard to keep this area tidy and Wiltshire Council have advised their contractors would not remove advertisement boards when cutting the grass. Both the village and church noticeboards are close by, along with the shop. Whiteparish Parish Council RESOLVED to not allow any boards on the grass and to ask advertisers to remove their boards.

To consider renewing the Open Spaces Society (OSS) annual membership of £45.00.

39/24 Whiteparish Parish Council RESOLVED to renew the annual membership of £45.00 to the OSS.

To consider renewing the Campaign to Protect Rural England (CPRE) annual membership of £36.00.

40/24 Whiteparish Parish Council RESOLVED to renew the annual membership of £36.00 to the CPRE.

To consider renewing the Society of Local Clerks and Councils (SLCC) annual membership of £188.00.

41/24 Whiteparish Parish Council RESOLVED to renew the annual membership of £188.00 to the SLCC.

To consider a response to Sheffield English Neighbourhood Plan Regulation 14 Statutory Consultation Survey.

42/24 Whiteparish Parish Council RESOLVED to respond with 'no comment'.

To consider the nominations for a Chairman for the New Forest National Park Consultative Panel at the meeting on 7th March 2024.

43/24 As the next Parish Council meeting is 19th March and nominations for Chair will not be available until the end of February, with the NFNPA Consultative Panel meeting on 7th March, Whiteparish Parish Council RESOLVED to delegate Cllr Palmer to vote as she is the NFNPA representative.

To note the Annual Parish Meeting on 19th March 2024.

44/24 The Clerk reminded Councillors the Annual Parish Meeting is on 19th March with an ordinary Parish Council meeting to follow directly after.

To consider the Clerk carrying forward 5 days' leave into the following leave year.

45/24 Whiteparish Parish Council RESOLVED to approve the Clerk carrying forward 5 days' leave into the following year.

To update on the management of the flower tubs situated opposite the village shop.

46/24 The Clerk reported that the Garden Club have confirmed they are happy to manage the planters for 2024 and Courtens Garden Centre have confirmed they would be delighted to supply bedding plants for the tubs.

To review and approve the Asset Register.

47/24 Whiteparish Parish Council RESOLVED to approve the Asset Register.

Rights of Way (ROW) and Common Land update.

48/24, 15/24, 246/23, 219/23, 126/23, 89/23, 22/23, 377/22, 347/22 The stile on ROW 4 at Clay Street has been mended.

49/24 Wiltshire Council has confirmed the metal strip on the stile at ROW 30 with ROW 4 has been removed

Highway's update

50/24 The Clerk advised the discretionary Gully Service should be in Whiteparish the week commencing 19th February and a list of gullies for maintenance has been sent.

51/24 The Clerk advised the Parish Steward's next scheduled visit is 19th February and a list of tasks has been sent including the clearing of debris by Newton Bungalows.

52/54 The Clerk reported the ditches on Miles Lane have been cleared by Wiltshire Council. The road surface is very poor and Highways intend to undertake some hot material patching maintenance in the near future.

53/54 There has been substantial fly tipping in Parkwater and Wiltshire Council environmental enforcement are aware.

54/24 Reports from representatives for information purposes only:

Memorial Trust: Cllr Bishop advised the 100+ quiz and supper is 24th February.

New Forest National Park: Cllr Palmer had circulated her report prior to the meeting.

Area Board: The next Area Board is in Alderbury on 22nd February at 7pm.

Whiteparish Education Foundation: Cllr Palmer updated on the WEF.

Neighborhood Tasking Group: Cllr Bishop had circulated his report prior to the meeting.

Correspondence/communications update

55/24 The Clerk had circulated the update prior to the meeting. The flooding at a property in Broxmore was noted.

The Annual Parish meeting is to be held on Tuesday 19th March 2024 at 7.30pm at the Memorial Centre, Whiteparish.

The next scheduled full Parish Council meeting will follow directly after the Annual Parish meeting.

The Chairman closed the meeting at 8.35pm.