



Whiteparish Parish Council

MINUTES of the Whiteparish Parish Council meeting held on Tuesday 31st August 2021 at 7.30pm in the Memorial Centre, Whiteparish.

Present: Cllr King (Chair), Cllr Hayday (Vice-Chair) and Cllrs Bell, McFarland, Palmer, Sutherland and Bishop.

In attendance: Mrs Maria Pennington (Parish Clerk) and Unitary Councillor Richard Britton.

Public questions

There were 5 members of the public present.

There were no public questions.

The Chairman opened the meeting at 7.30pm.

To receive and accept apologies for absence

224/21 Prior to the meeting apologies were received from Cllr Francis due to a prior work commitment. Whiteparish Parish Council RESOLVED to note the apology for the reason given.

To receive any Declarations of Interest from Members

225/21 Cllr King declared a personal interest in agenda item 6. Planning application PL/2021/06325 Arnwood, The Street, Whiteparish SP5 2SL as it is near to his property.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

226/21 This item was not required.

To receive written applications for the office of parish councillor and co-opt candidates to fill the existing three vacancies

227/21 The Clerk reported that no written applications have been received.

Acceptance of minutes of meeting held 28th July 2021

228/21 Whiteparish Parish Council RESOLVED to approve the Minutes of the meeting held on 28th July 2021 and they were signed by the Chairman.

To consider a response to planning applications received:

229/21 PL/2021/06325 Arnwood, The Street, Whiteparish SP5 2SL. Permission to retain a close boarded fence 1.8m high and 13m long with a pedestrian access gate. Whiteparish Parish Council RESOLVED to object to this application and recommends refusal supporting the Conservation Officers objection.

230/21 PL/2021/07378 Dove House, Doves Lane, Whiteparish SP5 2SJ. Erection of a single storey garage in the front garden. Whiteparish Parish Council RESOLVED to make no comment to this application.

231/21 PL/2021/06677 September Cottage, Hop Gardens, Whiteparish, SP5 2SS. Single storey rear extension to create new kitchen, dining and living space. Re-roofing existing dining area. Whiteparish Parish Council RESOLVED to make no comment to this application.

232/21 PL/2021/07761 Cottage Farm, Common Road, Whiteparish, SP5 2RD. Notification for Prior Approval under Class Q for a Proposed Change of Use of Agricultural Building to Single Dwelling and Associated Operational Development. Whiteparish Parish Council RESOLVED to make no comment to this application.

Planning and enforcement update

233/21 The Clerk advised that no further enforcement updates have been received from Wiltshire Council.

To consider the response from Wiltshire Council regarding the breach of the legal agreement regarding the haulage depot on Common Road

234/21, 209/21, 179/21, 147/21, 95/21, 47/21, 9/21, 334/20, 302/20, 253/20 The Chairman reported that a response has been received by Wiltshire Council legal department regarding the breach of the legal agreement where Wiltshire Council consider no further action can be taken at present. A discussion took place and Whiteparish Parish Council RESOLVED to take no further action.

235/21 Whiteparish Parish Council RESOLVED to rescind the last resolution.

236/21 Whiteparish Parish Council RESOLVED to take no further action at present but will continue to monitor the situation.

The Clerk wished to read the Parish Council statement to the village: The Parish Council has been informed by Wiltshire Council legal department that, following a discussion between themselves and the New Forest National Park Authority, whilst there is evidence of some technical breaches of the legal agreement there is insufficient evidence at present to demonstrate any harm caused by such breaches, either to land within Wiltshire Council's area or the New Forest National Park Authority, such as, to warrant court action. Unless, and until, Wiltshire Council receive evidence of the harm caused, they are unable to ask the court for an injunction to enforce the agreement, particularly as Wiltshire Council Highways think the situation would be worse if lorries couldn't sometimes park on the access road. If harm were to be demonstrated, Wiltshire Council would consider taking action but this is not the case at present. Unfortunately, Wiltshire Council does not have the resources to continuously monitor the site.

Rights of Way (ROW) and Commons update

237/21 The Chairman reported that the Clerk and himself met with the Wiltshire Council ROW Officer regarding the definitive width of WHIT 30, Doves Lane. No update has yet been received from the ROW Officer.

238/21 A Councillor reported ROW 4 where it meets ROW 6 is overgrown.

239/21 A Councillor reported ROW 22 where it meets Miles Lane is overgrown and the fields either side are being used as the path instead. The Clerk will contact the landowner.

To consider the findings of further investigations on allotments at the Parish Council field

240/21 Cllr Palmer updated on the findings of the further investigations regarding allotments. Whiteparish Parish Council RESOLVED to seek out the demand for the need for allotments.

To consider the membership of the working group looking at possible different uses for the Parish Council field

241/21 Whiteparish Parish Council RESOLVED for Cllrs Palmer, McFarland, King and Hayday to form the Parish Council Land Use Working Group along with the Parish Clerk.

To disband the Cemetery Working Group

242/21 Whiteparish Parish Council RESOLVED to disband the Cemetery Working Group.

To discuss correspondence from the Church

243/21 The Clerk reported that she had received from the Church a copy of their article for the Steeple and Street. The article had been circulated by the Clerk to all Councillors on receipt. The Clerk asked if the Parish Council would like any additional comments when she sends an acknowledgment. None were requested.

Finance update

244/21 The Clerk reported that the Community Infrastructure Levy (CIL) report will be on the October 2021 agenda.

To consider advice from the external auditor

245/21 The Clerk had circulated the advice from the external auditor prior to the meeting. They have indicated that each class of asset should be valued consistently and as the Parish Council owned section of the recreation ground is listed on the Register of Assets as £1 the land recently purchased is to be listed the same. Additionally, this information is to be recorded on the Financial Regulations. Whiteparish Parish Council RESOLVED to accept the external auditor's advice.

To review and approve the Financial Regulations

246/21 Further to the external auditor's advice Whiteparish Parish Council RESOLVED to add the following to the Financial Regulations: **14.3** The RFO shall ensure that an appropriate and accurate Register of Assets is kept up to date. The continued existence of tangible assets shown in the Register shall be verified at least annually. All land purchased by the Parish Council for community use without a structure to be listed as £1 on the Register of Assets.

To approve accounts for payment and to record the bank balances

247/21 Whiteparish Parish Council RESOLVED to authorise payments totalling £1,662.45.
Community Account Balance 27.08.21 - £21,471.81
Business Reserve 27.08.21 - £62,289.59

To consider quotes for the internal audit and all year-round financial advice service

2021/2022

248/21 Cllr McFarland declared a personal interest in agenda item 18. To consider quotes for the internal audit and all year-round financial advice service 2021/2022 as one of the quotes is from an auditor she knows.

249/21 The Clerk had circulated the 3 quotes. Whiteparish Parish Council RESOLVED to approve Lightatouch for the internal audit 2021/2022.

Long term insurance policy – to approve a 3% increase in the cost of the annual premium plus additional items

250/21 The Clerk had circulated the policy and amendments prior to the meeting. Whiteparish Parish Council RESOLVED to approve the annual premium of £870.13

To consider Wiltshire Councils proposals for the support they are now able to offer regarding wildflower conservation verges at Meadow Court and other areas

251/21 The Clerk advised that Wiltshire Council have not supplied their proposals for the support they are now able to offer regarding wildflower conservation in Whiteparish, however they would like to meet with Parish Councillor representatives and discuss what is now possible. The Clerk will arrange a meeting for herself, the Chairman and Cllr McFarland to attend.

To review Wiltshire Councils current rural verge cutting policy

252/21 Cllr King reported that Wiltshire Council have revised their rural verge cutting policy where they are delaying cutting the verges until September. This is causing hazardous issues to drivers of vehicles and pedestrians using Whiteparish's roads and lanes. Whiteparish Parish Council RESOLVED to ask Wiltshire Council to review the rural cutting to be done by the end of July.

To consider a donation of 5 oak trees

253/21 The Clerk reported that the Parish Council has received an offer of a donation of 5 oak trees. Whiteparish Parish Council RESOLVED to thank the donor however we feel we do not have an appropriate site for them.

To review the Best Kept Village competition

254/21 The clerk reported that Whiteparish came second in the County round of judging in the large category of the Best Kept Village. The certificate and prize money of £100.00 will be presented at a future Parish Council meeting. A notice has been put in the Parish Council notes for any thoughts on how to spend the £100.00 on the village.

To consider a response to the New Forest National Park Authority Draft Partnership Plan 2021-2026

255/21 The Clerk had circulated the above survey prior to the meeting and had asked Cllr Palmer, as she is the Parish Council representative for the NFNPA, for recommendations which were then distributed. Whiteparish Parish Council RESOLVED to go with the recommendations that are pertinent to the Parish Council.

Highway's update

256/21 The Clerk advised the vegetation covering the speed limit signs along Newton Lane should be cut back shortly.

257/21 The Clerk reported that an area of grass at the entrance to the Memorial Ground on the A27 will now be included in Wiltshire Councils grounds maintenance schedule.

258/21, 221/21, 161/21, 130/21, 32/21, 114/20 The Clerk reported that Wiltshire Council Highways have now completed the work to the wall at Dean Lane.

259/21 Wiltshire Council have advised they will be removing the private parking sign at The Green as it is actually public highway.

260/21 The Clerk advised that Wiltshire Council have arranged for the gully tank to visit Whiteparish week beginning 30th August 2021.

261/21, 131/21 The Clerk advised Wiltshire Council are unable to confirm when the faded road markings which are scheduled to be completed in the summer will be actioned. This includes Highlands Way and Dean Lane.

262/21 Reports from representatives:

School: Cllr Bell advised no updates.

Memorial Trust: Cllr Hayday gave a report on the Memorial Trust. The Memorial Trust AGM is 18th September 2021.

New Forest National Park: Cllr Palmer advised no report in addition to the New Forest National Park Authority Draft Partnership Plan 2021-2026.

Youth: Cllr Sutherland reported that the Youth Group plan to be operating in September.
Whiteparish Education Foundation: Cllr Palmer advised there have been a few applications.
Neighbourhood Tasking Group: Cllr Bishop advised there has been no meeting.
Area Board: Unitary Cllr Britton advised the next meeting is virtual on Thursday 9th September 2021.

Correspondence/communications update

263/21 The Clerk circulated the update prior to the meeting. It was noted that the Royal Mail post box near to Brickworth Corner is missing and investigations have been made to Royal Mail however, they appear unable to clarify what has happened to it and whether it will be replaced.
264/21 It was also noted that the bus stop has been knocked over on the A36 opposite Brickworth Down Farm SP5 2QE which is located between Pepperbox Hill and Brickworth Corner. Salisbury Reds have advised this is not an issue they deal with and to inform Wiltshire Council. Wiltshire Council have not yet responded with an update.

The next meeting is to be held on Tuesday, 5th October 2021 at 7.30pm in the Memorial Centre, Whiteparish.

The Chairman closed the meeting at 8.45pm.