



Whiteparish Parish Council

14th May 2026

Councillors: You are summoned to attend the Annual Meeting of Whiteparish Parish Council to be held on Tuesday 19th May 2026 at 7.30pm in the Memorial Centre, Whiteparish to transact the following business set out below. Apologies of absence to be sent to the Clerk

M Pennington, Whiteparish Parish Clerk

AGENDA

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.
3. Public question time. A short opportunity for public questions or comments in respect of the business on the agenda.
4. To receive and accept apologies for absence.
5. To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda.
6. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960.
7. To approve and sign as a correct record the Minutes of the Parish Council meeting held on Tuesday 21st April 2026.
8. To nominate Parish Council representatives:
 - Educational Foundation Trust (2)
 - New Forest National Park (1)
 - Wiltshire Council Southern Area Board (3)
 - Highways (2)
 - Highways – preparation for Parish Steward (2)
 - Wiltshire Council Local Highways & Footways Improvement Group (LHFIG) (2)
 - Police & Neighbourhood Tasking Group (1)
 - Community Speed Watch (1)
 - Community Emergency Information (1)
 - Environment & Conservation (1)
 - Rights of Way & Commons (3)
 - Skatepark Inspection (2)
 - Noticeboard (1)
9. To appoint Committee members:
 - Finance (3)
 - Staffing (3)
 - Planning (all Cllrs)

10. Planning and enforcement update.
11. To review and approve the Clerk responding to Wiltshire Councils six-week decision deadline regarding Section 211 notices – works to trees in a conservation area.
12. To consider and agree a response to the planning applications received:
 - a. [PL/2026/02795](#) **Ebble Cottage, Romsey Road**, Whiteparish SP5 2SD. Change of use from a C3 dwelling house to a C2 residential care home for up to 2 no children.
13. Finance update.
 - a. To approve the accounts for payment and to record the bank balances.
 - b. To review and approve the Unity Trust Bank Mandate.
 - c. To review and approve the signatories for Cambridge & Counties Building Society.
 - d. To approve the purchase of annual online security for the Council's computer.
 - e. To consider re-investing the fixed bond currently with Cambridge & Counties including amount, interest and signatories, maturing on 19th June 2026 and to consider the action required should the interest rate become below market average.
14. To review and record the effectiveness of the Internal Audit.
15. To approve a new independent Internal Auditor for 2026/2027.
16. To review and approve the Asset Register in line with corrective action for compliance with Assertion 2 on the Annual Governance Statement 2025/2026.
17. Update on Community Infrastructure Levy (CIL) monies.
18. To agree the skatepark professional inspection in conjunction with the Memorial Trust play area inspection.
19. To record any Councillors previously using the Datacenta webmail who have not yet successfully migrated to the X-net email server and identify any required technical support for affected Councillors.
20. To record the total number of Councillors declining the use of a ".gov.uk" email address, noting the resulting non-compliance with Assertion 10 on the Annual Governance Statement 2025/2026.
21. To approve the Councillors who wish to attend Wiltshire Association of Local Councils on line training – Councillor Fundamentals.
22. To update on the flower planters situated on the village triangle.
23. To approve use of the Parish Council land for the 2026 Whiteparish Fete.
24. To approve the details of the event organiser's Public Liability Insurance and Risk Assessment for the 2026 Whiteparish Fete.
25. To approve meeting dates for 2027.
26. Rights of Way and Common Land update.
27. Highways update.
28. Reports from representatives for information purposes only:
 - Memorial Trust
 - New Forest National Park
 - Neighbourhood Tasking Group/Police
 - Local Highways and Footpaths Improvement Group (LHFIG)
 - Southern Wiltshire Area Board
 - Whiteparish Education Foundation
29. Correspondence/communications update.

The next scheduled Parish Council meeting is to be held on Tuesday 23rd June 2026 at 7.30pm in the Memorial Centre, Whiteparish.