



# Whiteparish Parish Council

19<sup>th</sup> April 2023

Councillors: You are summoned to attend a meeting of Whiteparish Parish Council to be held on Tuesday 25<sup>th</sup> April 2023 at 7.30pm in the Memorial Centre, Whiteparish to transact the following business set out below. Apologies of absence to be sent to the Clerk.

*Mrs M Pennington, Whiteparish Parish Clerk*

The Press and Public are invited to attend, therefore prior to the start of the meeting there will be a short opportunity for public questions or comments in respect of the business on the agenda.

## AGENDA

1. To receive and accept apologies for absence.
2. To receive any Declarations of Interest from Members.
3. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.
4. To receive written applications for the office of parish councillor and co-opt candidate to fill the vacancy.
5. To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Tuesday 28<sup>th</sup> March 2023.
6. To consider and agree a response to planning applications received:
  - a. [PL/2023/02422](#) **Unit 7, Ash Hill Common, Sherfield English, SO51 6FU**  
Certificate of lawfulness for the operation of business outside of the originally consented hours restricted under planning permission S/2002/1994.
7. Planning and enforcement update.
8. To approve the Asset Register.
9. To receive and note the Internal Audit Letter Report 2022/2023.
10. To receive and note the Annual Internal Audit Report 2022/2023.
11. To complete and approve the Annual Governance Statement 2022/2023 for submission to the Parish Council's External Auditors.
12. To approve the Accounting Statements 2022/2023 for submission to the Parish Council's External Auditors.
13. To approve the dates of 5<sup>th</sup> June to 14<sup>th</sup> July as the period for the exercise of public rights for the Annual Governance and Accountability Return (AGAR) for the year ended 31<sup>st</sup> March 2023.

14. To approve accounts for year ended 31<sup>st</sup> March 2023.
15. To approve accounts for payment and to record the bank balances.
16. To note the Unity Trust Bank update.
17. To authorise the Clerk/RFO to be able to transfer funds between accounts held at the same bank.
18. To consider investigating an additional savings account.
19. To approve meeting dates for 2024.
20. To receive a report further to the Clerk achieving the CiLCA qualification.
21. To nominate three Memorial Trust Trustees.
22. To consider a request from a resident for funding of a Coronation Celebration.
23. To approve a bench to commemorate the Coronation of King Charles III.
24. To consider the management of the flower tubs situated opposite the village shop.
25. To consider entering the CPRE Wiltshire and CCM Technologies Best Kept Village competition – Laurence Kitching Award.
26. To consider applications for the grazing of the Parish Council field.
27. To consider quotations for Parish Council field maintenance.
28. Rights of Way and Common Land update.
29. Highway's update.
30. Reports from representatives for information purposes only:
  - Memorial Trust • New Forest National Park • Area Board
  - Whiteparish Education Foundation • Neighbourhood Tasking Group
31. Correspondence/communications update.

The next scheduled Parish Council meeting is the Annual General Meeting to be held on Tuesday, 30<sup>th</sup> May 2023 at 7.30pm in the Memorial Centre.