



# Whiteparish Parish Council

**MINUTES** of the meeting of Whiteparish Parish Council held on Tuesday 21<sup>st</sup> May 2019 at 7.30pm in the Memorial Centre, Whiteparish.

**Present:** Cllr King (Chairman) and Cllrs Hayday, Randall, Palmer, Herrett, McFarland, Bishop and Bell.

**In attendance:** Mrs Maria Pennington, Parish Clerk.

There was one member of the public present and Unitary Cllr Britton.

## **Public questions**

There were no public questions.

The Chairman opened the meeting at 7.30pm

## **Apologies**

**103/19** Prior to the meeting apologies were received from Cllr Sutherland due to family commitments and Cllr Francis due to business. Whiteparish Parish Council RESOLVED to note the absences for the reasons given.

## **Declaration of Interests**

**104/19** There were no declarations.

## **Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100**

**105/19** Whiteparish Parish Council RESOLVED to discuss item 19 following the exclusion of the press and public.

## **To receive written applications for the office of parish councillor and co-opt a candidate to fill the existing vacancy**

**106/19** The Clerk reported that no written applications have been received.

## **Acceptance of minutes of meeting held 23<sup>rd</sup> April 2019**

**107/19** Whiteparish Parish Council RESOLVED to approve the Minutes of the meeting held on 23<sup>rd</sup> April 2019 and they were signed by the Chairman.

**To review and appoint representatives/committee members**

**108/19** Representatives were elected as follows:

**Parish Council Representatives:**

- |                                   |  |
|-----------------------------------|--|
| • School Liaison                  | Julie Bell   |
| • Educational Foundation Trust    | Trevor King and Linda Palmer                           |
| • New Forest National Park        | Linda Palmer   |
| • Area Board                      | Mike Hayday, Jim Bishop, Linda Palmer and John Herrett |
| • Highways                        | Neil Sutherland and Julie Bell                         |
| • CATG                            | Mike Hayday and Carol McFarland                        |
| • Police                          | Jim Bishop, John Herrett and Mike Hayday               |
| • Community Speed Watch           | Mike Hayday  |
| • Blackwater Conservation Project | Leo Randall  |
| • Community Emergency Plan/PEAS   | Jim Bishop   |
| • Conservation                    | Julie Bell   |
| • Youth Liaison                   | Neil Sutherland  |

**Committee Members**

- |                         |   |
|-------------------------|---|
| • Rights of Way/Commons | John Herrett, Carol McFarland and Leo Randall |
| • Finance               | Trevor King, Linda Palmer and Hugh Francis    |
| • Planning              | All Councillors                               |

**To consider application for a grant from Whiteparish First Responders**

**109/19** An application for £450.00 had been submitted from the Whiteparish First Responders to pay for 3 new kits which will be supplied by the SW Ambulance Service. A short discussion took place and Whiteparish Parish Council RESOLVED to support the Whiteparish First Responders with a grant of £450.00.

**To consider a response to planning application received:**

**110/19 19/03707/FUL Strides Barn, Goldens Farm, Common Road, Whiteparish SP5 2RD**

Removal of concrete frame agricultural building. Replacement with three bay car barn with office space over. Whiteparish Parish Council RESOLVED to comment if the Planning Officer is minded to approve this application Whiteparish Parish Council recommends a condition that the building is made ancillary to the main house of Strides Barn. In addition, the Parish Council would draw the Planning Officers attention to the ambiguity about access as given in the applicants statement the access is within the curtilage of the building however on the location map provided there is a marked access route which is not within the curtilage of the property and is in the National Park. The Parish Council has reason to believe this access has not been approved by the National Park Planning Authority.

**111/19 19/04043/LBC The Granary, Moor Lane, Whiteparish SP5 2JX**

Formation of new doorway to master bedroom from hallway. Alterations to bathroom facilities to make en-suite and wardrobe area. Insertion of doorway to opening to guest bedroom. Internal alterations to guest bedroom including insertion of secondary floor to form level access and provision of shower room. Whiteparish Parish Council RESOLVED it is happy to accept the decision reached by the Conservation Officer.

**Planning Appeal: APP/Y3940/W/18/3217842. To consider any further response in regards to Forest View, Clay Street**

**112/19** Whiteparish Parish Council RESOLVED to submit no further comments.

**Planning Appeal: APP/Y3940/W/18/3217932 To consider any further response in regards to Land to The South of Forest View, Clay Street**

**113/19** The Clerk advised that, to date, this appeal is not yet live.

**To consider response to Gravity regarding additional work on skatepark**

**114/19, 94/19** The Chairman reported that Gravity was asked for a method statement regarding rectifying the slight default. However, Gravity took it upon themselves, without the Parish Council's instruction, to rectify the slight default and in doing so due to the repair not being fully set, it has been damaged. It was agreed for the Clerk to contact Gravity.

**To approve renewal of membership to the Information Commission Office (ICO) and to set up a Direct Debit for annual payment**

**115/19** The Clerk advised that the annual payment of £40 to the ICO is due. Whiteparish Parish Council RESOLVED to set up a direct debit to pay this annual fee and by using direct debit will receive a £5 discount.

**To approve accounts for payment and to record the bank balances**

**116/19** Whiteparish Parish Council RESOLVED to authorise payments totalling £3,220.64.

- Community Account Balance 21.05.19 - £36,447.33
- Business Reserve 21.05.19 - £62,144.76

**To consider possible enforcement action over breach of common land legislation near Barbers Farm**

**117/19** The Chairman advised that engineering works have taken place at the site of the former milk depot site at Common Road, Whiteparish which according to Wiltshire Council records is registered common land. Open Spaces Society has advised us this is a breach under s30 of the Commons Act 1876. Whiteparish Parish Council RESOLVED to write to the owners for an explanation.

**To consider possible enforcement action over breach of common land legislation near Yew Tree Farm**

**118/19** The Chairman advised that fencing has been erected at Yew Tree Farm, Parkwater on possible Common Land. Whiteparish Parish Council RESOLVED to obtain clarification from Wiltshire Council of the marked Common Land in that area and if the Parish Council believes there has been a breach to write to the owners for an explanation.

**To review and approve the Freedom of Information Request Procedure**

**119/19** It was agreed to defer this to the next meeting.

**Parish Council website and email update**

**120/19** The Clerk reported that the website and email are now live.

**Neighbourhood Tasking Group update**

**121/19** Cllr Bishop had attended the first NTG on 15<sup>th</sup> May and had distributed the subsequent report prior to the PC meeting.

**To consider participating in the Wiltshire Council Parish Emergency Assistance Scheme (PEAS)**

**122/19** The Clerk reported that Wiltshire Council have informed us that Common Road has been upgraded to a primary route and is now treated every time a precautionary salt run is called. However, the small section of road in front of the bus shelter is proving difficult with the direction that the gritters travel. To circle the triangle safely would mean the gritter would have to track over

the route already treated and shunt the truck around, which is not always easy with a payload of salt on board and when conditions are not great, especially if cars are parked there. They have a two-hour slot where the entire network has to be treated and so any delay is critical as this particular route is on the limit. Highways believe that now Common Road and the A27 area are treated as a primary route, there will be a fair amount of salt naturally tracked by passing car tyres anyway and the drivers have been asked to try and spread salt in that direction of the bus stop as they exit onto the A27. An alternative solution is for the Parish Council to purchase a grit bin positioned near the bus shelter for residents to use at their discretion on the public highway. Wiltshire Council will not fill any grit bins supplied by the Parish Council. However, if the Parish Council participates in PEAS the Parish Council can, on a one-off date, collect grit from the Wiltshire Council depot. The Parish Council would also need to find somewhere to store any excess grit. This item will be deferred after the Parish Council has received residents' responses to agenda item 23.

**To consider having a grit bin near the bus shelter**

**123/19** Further to the discussion of Minute 122/19 It was agreed to put a notice in Steeple and Street for residents to attend the next PC meeting to express their views on this matter.

**Rights of Way/Commons update**

**124/19** The Chairman reported that a fallen tree was blocking Bridleway 30.

**Highways update**

**125/19, 99/19, 75/19, 45/19** The Clerk reminded that the resurfacing of the A27 will take place between 12<sup>th</sup> June and 16<sup>th</sup> July 2019. The Chairman and the Clerk are meeting with Wiltshire Council and the contractor on 4<sup>th</sup> June 2019.

**126/19** The Clerk advised the Parish Steward is due on 17<sup>th</sup> June 2019.

**127/19** Concerns were raised over the visibility of roundels on Common Road, Cowesfield and Moor Lane. These will be reported if necessary.

**128/19 Reports from representatives:**

**School**

Cllr Bell advised there is no report.

**Memorial Trust**

Cllr Hayday updated on the Memorial Trust. The AGM is 8<sup>th</sup> June 10am.

**New Forest National Park**

Cllr Palmer advised there has been no meeting.

**Whiteparish Education Foundation**

The Chairman advised there has been a meeting.

**Youth**

A new Chair and Vice Chair have been appointed to the Youth Group.

**Area Board**

The next Area Board is Wednesday 11<sup>th</sup> July 2019 at Coombe Bissett.

**Correspondence/communications update**

**129/19** The Clerk updated on correspondence received.

The next meeting is to be held Tuesday 25<sup>th</sup> June 2019 at 7.30pm at the Memorial Centre, Whiteparish.

The Chairman closed the meeting at 9.34pm.