



Whiteparish Parish Council

MINUTES of the Meeting of Whiteparish Parish Council held on Tuesday 28th July 2026 at 7.30pm in the Memorial Centre, Whiteparish.

Present: Councillors King (Chairman), Agate, Aldhouse, Camley, Elder, Foote, Harris, Palmer, Pavey and Snowdon.

In attendance: Maria Pennington (Parish Clerk & RFO).

There were no members of the public present.

The Clerk read out a summary of the report sent by Wiltshire Councillor Cooper which included:

- The next stage of the local plan - a call for sites.
- The Scheme of Delegation of Planning Functions – with guidance issued to date limited and concerns about the future of planning committees.
- Pilot booking system for Salisbury Household Recycling Centre.
- Changes to parking charges and times will be effective from 1st September 2026.

The Clerk stated that the new Police Constable is PC Marc Evans, he also covers part of the New Forest and Downton. PCSO Taylor is still in position. The Clerk read out the Police report:

- Pepperbox Hill – unknown suspect has smashed drivers' side rear window whilst parked in a layby.
- Dean Lane - unknown suspects have driven through a yard, without lights, broken into the workshop and stolen items worth thousands of pounds.

To receive and accept apologies for absence

107/26 Apologies were received from Councillor Hayday due to a prior commitment.

Whiteparish Parish Council RESOLVED to accept the apologies. Apologies were also received from Wiltshire Councillor Gregory Cooper, PCSO Taylor and PC Evans.

To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda.

108/26 There were no declarations of interest.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960.

109/26 This item was not required.

To approve and sign as a correct record the Minutes of the meeting of the Parish Council held on Tuesday 23rd June 2026.

110/26 Whiteparish Parish Council RESOLVED to approve the Minutes of the Parish Council meeting held on Tuesday 23rd June 2026, with two abstentions from Councillor Aldhouse and Councillor Palmer who were not present at that meeting. The Minutes were signed by the Chairman.

Planning and enforcement update

111/26 The Clerk had circulated the update prior to the meeting. It was also noted that Tricky's Paddock planning application has been refused by Wiltshire Council.

To consider and agree a response to the planning applications received:

112/26 PL/2026/04073 Staddlestones, The Street, Whiteparish SP5 2SG. Addition of entrance hall. Whiteparish Parish Council RESOLVED to make no comment.

113/26 PL/2026/04163 Walnut Cottage, Romsey Road, Whiteparish, SP5 2SA Removal of two chimneys, roof re-tiling with two roof lights, replacement of windows and alterations to window openings, new patio door opening, new porch roof, rendering on street-facing elevation, and proposed new fence and gate. Whiteparish Parish Council RESOLVED to make no comment.

To consider the call for sites as part of the preparation of the Wiltshire Local Plan

114/26 Whiteparish Parish Council RESOLVED to take no action.

Finance update.

115/26 The Clerk reported that since the publication of the agenda the audit of the Annual Return for 2025/26 has been completed by PKF Littlejohn.

To approve the accounts for payment and to record the bank balances.

116/26 Whiteparish Parish Council RESOLVED to authorise payments totalling £2,414.41 and approved the account balances.

Payee	Amount £	Detail
EE	22.20	Mobile phone contract (June)
Information Commissioner's Office (ICO)	47.00	ICO Annual Membership
Oakhart Desygns	150.00	Tidying of village areas
Staff, HMRC, Wiltshire Pension	1,480.51	Salary, Tax & NI, Pension
Campaign to Protect Rural England (CPRE)	36.00	CPRE Annual Membership
Unity Trust Bank	7.00	Service charge
Hamblin Groundcare	409.50	Recreation ground maintenance
Wiltshire Association of Local Councils (WALC)	240.00	Training for councillors
EE	22.20	Mobile phone contract (July)
Total	£2,414.41	

Unity Trust Bank Current Account 24.07.26 £10,877.42

Unity Trust Bank Savings Account 24.07.26 £61,334.76

Cambridge & Counties 2 Year Bond Issue 48 £21,902.84 Maturity date 04.06.27

Cambridge & Counties 2 Year Bond Issue 56 £54,280.11 Maturity date 19.06.28

To sign the application form for the Unity Trust corporate charge card as agreed per Minute 220/25.

117/26 Councillor Palmer and Councillor Agate, as bank signatories, signed the application. The card limit applied for is £500.00 in line with 3.4 of the Financial Regulations.

To review the on-road parking situation around Green Close and The Green.

118/26, 346/25, 250/25, 223/25 The Chairman informed the Council that the Highways Engineer estimated the installation of double yellow lines at approximately £4,500 to £6,000. It was noted that enforcement would be limited.

Whiteparish Parish Council RESOLVED that the Clerk:

- a. Contact Wiltshire Council Housing and Openreach to remind their contractors not to park near the junctions, thereby preventing traffic hazards.
- b. Write to the newly appointed Police Constable, PC Marc Evans and request active support to deter obstructive parking and restore visibility at the junctions.
- c. To schedule a review by the Parish Council in 6 months.

To consider using the Wiltshire Council Parish Emergency Assistance Scheme 26/27.

119/26 Whiteparish Parish Council RESOLVED to not participate in the Wiltshire Council Parish Emergency Assistance Scheme 2026/2027.

To update on the repair of the fence at the Parish Council recreation land.

120/26, 99/26 Cllr Harris reported that he had not yet been able to repair the vandalised fence.

To review and approve the Child Protection and Vulnerable Adults Policy.

121/26 Whiteparish Parish Council RESOLVED to approve the Child Protection and Vulnerable Adults Policy with no amendments.

To review and approve the Complaints Procedure.

122/26 Whiteparish Parish Council RESOLVED to approve the amended Complaints Procedure.

To review and approve the Health and Safety Policy.

123/26 Whiteparish Parish Council RESOLVED to approve the Health and Safety Policy with no amendments.

To review and approve the Freedom of Information Act Publication Scheme.

124/26 Whiteparish Parish Council RESOLVED to approve the Freedom of Information Act Publication Scheme with no amendments.

To review and approve the Data Protection Policy.

125/26 Whiteparish Parish Council RESOLVED to approve the Data Protection Policy with no amendments.

To approve the Social Media Policy.

126/26, 100/26 This item was deferred pending further information.

Governance:

To note that with effect from 29th June 2026, under section 32A of the Localism Act 2011, a member's residential address must not be included in the public register of interests, public webpages, or documents, unless the member has made a written request it may be published.

127/26 Councillors noted the changes.

To remind those Councillors that have not actioned their Register of Interests to do so as soon as possible.

128/26 The Clerk reminded Councillors to action their Register of Interest if they had not done so yet.

Rights of Way and Common Land update.

129/26 The Clerk advised bridleway 30, near Pill Hill, was blocked by a fallen tree and the landowner had been notified.

130/26 Overgrowth was reported at bridleway 30, Doves Lane.

131/26 Overgrowth was reported at the 3 kissing gates on right of way 5, near Chadwell Farm.

132/26 Broken stiles were reported on right of way 10. Precise locations to be supplied so that Wiltshire Council/land owner can be notified for repair.

Highways update.

133/26 It was noted that there had been many reports of overgrowing vegetation on to the public highway.

134/26 The Clerk reported that there has been poor or non-existent communication from Wiltshire Council Highways and Wiltshire Council drainage team regarding issues raised.

135/26 The Clerk advised there is no Parish Steward in August – all are scheduled for noxious weed removal across the County.

136/26 Following Wessex Water's closure of The Street, concerns were raised regarding the inadequate road closure signage.

137/26 Cllr Harris reported that the drains on the A36 near the junction with Common Road require clearing. Exact locations to be supplied so Highways England can take action.

138/26 Reports from representatives for information purposes only:

- **Whiteparish Memorial Trust** – Councillor Foote's update included:
 - Action is progressing with Wessex Internet.
 - The facebook page is live.
 - A smart meter has been fitted.
 - Wiltshire Council have now advised the permission for the church wall protection barriers in the car park will be delegated to a planning officer.
- **New Forest National Park** – Cllr Palmer had circulated her report from the recent NFNPA North West Quadrant meeting. Notes included:
 - National changes to planning protocols will be implemented with effect from 31st October 2026.
 - Planning fees are to be increased with effect from December 2026.
 - Forestry England have renewed PSPOs on animal petting and BBQs for another three years.

- **Neighbourhood Tasking Group/Police** - Cllr Harris stated that no meeting has taken place and the current chairman is no longer able to lead the group. He has volunteered to take over as the new chair.
- **LHFIG** – The next meeting is 1st September 2026.
- **Southern Wiltshire Area Board** – The next meeting is in Alderbury on 15th October 2026.
- **Whiteparish Education Foundation** – Cllr Palmer reported there have been no applications.

Correspondence/communications update

139/26 The Clerk had circulated the update prior to the meeting. There were no queries. Cllr Elder expressed his appreciation and reported on the recent online training program for Councillors.

The next scheduled Parish Council meeting is to be held on Tuesday 8th September 2026 at 7.30pm in the Memorial Centre, Whiteparish.

The Chairman closed the meeting at 8.50pm.