



# Whiteparish Parish Council

**MINUTES** of the Meeting of Whiteparish Parish Council held on Tuesday 10<sup>th</sup> September 2024 at 7.30pm in the Memorial Centre, Whiteparish.

**Present:** Cllrs King (Chairman), Agate, Bishop, Camley, Francis, Gould, Hayday, McFarland and Pavey.

**In attendance:** Maria Pennington (Parish Clerk), Wiltshire Cllr Richard Britton and 2 members of the public.

## **Public participation**

There were no public questions.

The Clerk read a summary from PC Kelvin Ramsey.

The Clerk reported that further to the resignation of Julie Bell there is a vacancy on the Parish Council. Interested candidates are being asked to submit their application in time for co-option at the October Parish Council meeting. A thanks was noted to Julie Bell for all the work she did as a Parish Councillor.

## **To receive and accept apologies for absence.**

**205/24** Prior to the meeting apologies were received from Cllr Palmer due to a prior commitment. Whiteparish Parish Council RESOLVED to accept the apologies. PC Kelvin Ramsey had also sent his apologies.

## **To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda.**

**206/24** There were no declarations.

## **Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960.**

**207/24** This item was not required.

## **To approve and sign as a correct record the Minutes of the Parish Council meeting held on Tuesday 6<sup>th</sup> August 2024.**

**208/24** Whiteparish Parish Council RESOLVED to approve the Minutes of the Parish Council meeting held on Tuesday 6<sup>th</sup> August 2024 and they were signed by the Chairman.

## **To consider and agree a response to planning applications received:**

**209/24 PL/2024/07394 The Old Dairy (Formerly Cottage Farm), Common Road, SP5 2RD** Variation of Condition 2 (Approved Plans) of PL/2022/04864 for Proposed addition of a rear dormer to roof storage area to create a games room. Whiteparish Parish Council RESOLVED to make no comment to this application.

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**210/24 PL/2024/07325 Yew Tree Farm, Parkwater Lane, Whiteparish SP5 2QR** Erect x 40 solar panel array on mounting structure. Whiteparish Parish Council RESOLVED to make no comment to this application.

**211/24 PL/2024/08031 Little Orchard, Common Road, Whiteparish SP5 2SU** T1 Ash - Pollard down to 6m due to cavity on main stem, T2 Sweet Chestnut - Growing over neighbours' property to be pollard, T3 Macrocarpa - To have side reduced in away from garden by up to 1 metre. Whiteparish Parish Council RESOLVED to make no comment to this application.

**Planning and enforcement update.**

**212/24** The Clerk had circulated the update prior to the meeting and there were no queries.

**Finance update.**

**213/24** The Clerk reported that Unity Trust Bank were changing their quarterly charges to monthly charges on the current account with effect from 22<sup>nd</sup> September 2024.

**214/24** The Clerk reported that Unity Trust Bank had changed the interest rate on the savings account from 2.75% to 2.60%.

**215/24** The Chairman reminded the Councillors that the Finance Committee would be meeting to discuss the budget and to let the Clerk know of any items they would like to be considered.

**To approve accounts for payment and to record the bank balances.**

**216/24** Whiteparish Parish Council RESOLVED to authorise payments totalling £3,194.51

Unity Trust Bank Current Account 05.09.24 £3,517.94

Unity Trust Bank Savings Account 05.09.24 £77,628.48

Cambridge & Counties 1 Year Bond £20,000.00 maturity date 04.06.25

Cambridge & Counties 2 Year Bond £31,271.51 maturity date 19.06.26

**To ratify the Clerk using Financial Regulation 3.4 regarding a weekly tidy of the skatepark area for a duration of 6 weeks.**

**217/24** Whiteparish Parish Council RESOLVED to ratify the Clerk using Financial Regulation 3.4 regarding a weekly tidy of the skatepark area for a duration of 6 weeks.

**To nominate a Councillor to inspect the skatepark at determined intervals.**

**218/24** Cllr King currently inspects the skatepark fortnightly and it was agreed to nominate Cllr Bishop as reserve.

**To nominate a Councillor to place traffic cones out in preparation for jobs by the Parish Steward.**

**219/24** This job was formerly carried out by Cllr Bell. Cllrs Agate and Gould were nominated to place traffic cones out in preparation for the Parish Steward visits when necessary.

**To agree to supersede the Emergency Plan with the Local Emergency Information document.**

**220/24** Whiteparish Parish Council RESOLVED to supersede the Emergency Plan with the Local Emergency Information document.

**To consider using the Wiltshire Council Parish Emergency Assistance Scheme 2024/2025.**

**221/24** Whiteparish Parish Council agreed to respond that PEAS was not required.

**To approve the Business Continuity Plan.**

**222/24** Whiteparish Parish Council RESOLVED to approve the Business Continuity Plan.

**Long term insurance policy – to note increase in the cost of the annual premium.**

**223/24** The Clerk had circulated the policy prior to the meeting and the increase in annual premium to £819.11 was noted.

**To approve the additional Speed Indication Devices in Whiteparish further to the support from the Wiltshire Council Local Highways and Footway Improvement Group (LHFIG) for the supporting posts.**

**224/24, 196/24, 168/24, 139/24, 102/24, 71/24** Further to the report and quotes circulated by the Clerk prior to the meeting Whiteparish Parish Council RESOLVED to purchase 2 Speed Indication Devices with solar panels from Elan City at a cost of £4,178.98. There will be a 25% contribution from the Parish Council for the supporting posts to be installed by Wiltshire Council.

**To consider asking Unitary Cllr Richard Britton to pursue the Wiltshire Council Local Highways and Footway Improvement Group (LHFIG) to review their decision of not supporting a request bus stop along Brickworth Road.**

**225/24, 195/24, 168/24, 136/24** Whiteparish Parish Council RESOLVED, with 1 abstention, that there was no support to take this request further as they were unable to find a rationale to ask Cllr Britton to challenge the LHFIG decision.

**To consider a response to the consultation on the pre-submission draft Gypsies and Travellers Development Plan Document.**

**226/24** Whiteparish Parish Council RESOLVED to make no response to this consultation as it does not affect Whiteparish.

**To consider the details of the event organiser and firework company's Public Liability Insurances and Risk Assessments for the firework display on Parish Council land.**

**227/24** Whiteparish Parish Council RESOLVED to accept the details for the firework display on Parish Council land subject to the renewed insurance documents being received before the event.

**To consider maintenance of the bus shelter.**

**228/24** The Clerk reported that neighbouring vegetation is encroaching over the bus shelter. Whiteparish Parish Council RESOLVED for the Clerk to ask the neighbour to clear the overhanging vegetation from the bus shelter.

**To approve a PO Box for the Parish Council.**

**229/24** Whiteparish Parish Council RESOLVED to approve a PO Box for the Parish Council at a cost of £424.20 for a one-year term.

**Rights of Way and Common Land update.**

**230/24, 104/24, 189/23, 62/23** It was reported that the stiles are still broken, and now obstructed by vegetation on ROW 24. Wiltshire Council references 00167613, 00119251, 0099261.

**Highway's update.**

**231/24** The Clerk advised the A27 Brickworth Road is to be closed overnight for maintenance between 12<sup>th</sup> and 15<sup>th</sup> September 2024.

**232/24** The Clerk advised the Parish Steward will be visiting on 17<sup>th</sup> September and to please make her aware of any jobs that require attention.

**233/24 Reports from representatives for information purposes only:**

**Memorial Trust:** Cllr Bishop updated on the Whiteparish Memorial Trust.

**New Forest National Park:** There was no report.

**Area Board:** Cllr Agate updated on the Southern Wiltshire Area Board meeting on 5<sup>th</sup> September. The next meeting is on 7<sup>th</sup> November 2024 at Alderbury Village Hall.

**Whiteparish Education Foundation:** There was no update.

**Neighborhood Tasking Group:** Cllr Bishop advised there is no update.

**Correspondence/communications update**

**234/24** The Clerk had circulated the update prior to the meeting and there were no queries. The Clerk advised that Wiltshire Council are monitoring the excess rubbish in the public bins.

The next scheduled Parish Council meeting is to be held on Tuesday, 15<sup>th</sup> October 2024 at 7.30pm in Whiteparish Memorial Centre.

The Chairman closed the meeting at 8.10pm.

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