



Whiteparish Parish Council

MINUTES of the Annual General Meeting of Whiteparish Parish Council held on Tuesday 1st May 2018 at 7.30pm in the Memorial Centre, Whiteparish.

Present: Cllr King (Chairman) and Cllrs Hayday, Palmer, Randall, Herrett, Bell and Eynon.

In attendance: Mrs Maria Pennington, Parish Clerk. Unitary Cllr Richard Britton arrived at 8.32pm.

There were six members of the public present.

Public questions

A member of the public updated the Parish Council on a planning application.

The Chairman opened the meeting at 7.32pm

To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office

107/18 Cllr Hayday proposed, Cllr Randall seconded and it was RESOLVED that Cllr King be elected Chairman of the Council for 2018/19. The Chairman signed the Acceptance of Office slip and the Clerk witnessed.

To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office

108/18 Cllr King proposed, Cllr Palmer seconded and it was RESOLVED that Cllr Hayday be elected Vice Chairman of the Council for 2018/19. The Vice Chairman signed the Acceptance of Office slip and the Clerk witnessed.

Apologies

109/18 Prior to the meeting apologies were received from Cllrs Sutherland and Francis due to business matters. Whiteparish Parish Council RESOLVED to note the absences for the reasons given.

Declaration of Interests

110/18 Cllr Eynon declared a personal interest in agenda item 14. To consider a response to an application to deregister and exchange common land as he is a neighbour.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

111/18 Whiteparish Parish Council RESOLVED to discuss item 32 following the exclusion of the press and public.

To receive written applications for the office of parish councillor and co-opt a candidate to fill the existing vacancy

112/18 The Clerk reported that no written applications have been received.

Acceptance of minutes of meeting held 27th March 2018

113/18 Whiteparish Parish Council RESOLVED to approve the Minutes of the meeting held on 27th March 2018 and they were signed by the Chairman.

Acceptance of minutes of planning meeting held 18th April 2018

114/18 Whiteparish Parish Council RESOLVED to approve the Minutes of the planning meeting held on 18th April 2018 and they were signed by the Chairman.

To consider preferred skatepark company to work with providing they meet satisfactory requirements of business conditions and payment terms plus subject to funding being available

115/18 After a discussion Whiteparish Parish Council RESOLVED to appoint Gravity as the preferred skatepark company to work with subject to the following conditions:

- To view a copy of the nature of works contract
- The PC require a 2.5% retention re defects liability for 12 months
- The PC require Warranty Insurance
- To receive a copy of their professional indemnity insurance
- Assurance the working area be made safe and secure should football continue to be played during the build

And to delegate to the Clerk and Chairman that matters can be resolved satisfactorily.

To discuss the appointment of a project manager for the skatepark

116/18 A concern was raised regarding Sport England's possible requirement of a project manager/qualified consultant. It was agreed for the Clerk to revert to Sport England for clarification.

To review and appoint representatives/committee members

117/18 Representatives were elected as follows:

Parish Council Representatives:

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| • School Liaison | Julie Bell |
| • Educational Foundation Trust | Trevor King and Linda Palmer |
| • New Forest National Park | Linda Palmer |
| • Area Board | Linda Palmer, John Herrett and Trevor King |
| • Highways | Neil Sutherland and Julie Bell |
| • CATG | Mike Hayday and Neil Sutherland |
| • Community Speed Watch | Mike Hayday |
| • Blackwater Conservation Project | Leo Randall |
| • Conservation | Julie Bell |
| • Youth Liaison | Neil Sutherland |

Committee Members

- | | |
|-------------------------|---|
| • Rights of Way/Commons | John Herrett, Andy Eynon, Neil Sutherland and Leo Randall |
| • Finance | Trevor King, Linda Palmer and Hugh Francis |
| • Planning | All Councillors |

To consider a response to planning applications received:

118/18 18/03405/FUL Little Orchard, Common Road, Whiteparish, Wilts, SP5 2SU

Alterations and extension to provide additional accommodation (Resubmission of 17/12554/FUL) Whiteparish Parish Council RESOLVED to make no comment to this application.

119/18 18/02708/FUL Farm and General Supplies, Bunny Lane, Sherfield English, SO51 6FT

Erection of two new workshops. Whiteparish Parish Council RESOLVED to make no comment to this application. Whiteparish Parish Council RESOLVED to make no comment on design however the Parish Council seeks reassurance from Wiltshire Council that the business running from the premises has the necessary planning approval. The Parish Council recommends restricting hours of use: 7.30am – 6pm Monday to Friday and until midday Saturday with no business Sunday.

120/18 18/03402/VAR Hill Rise, The Street, Whiteparish, Wiltshire, SP5 2SG

Variation of Condition 3 of 16/06483/FUL Relating to Change of Roof Materials from Clay to Slate Tiles. Whiteparish Parish Council RESOLVED that it is happy to take the advice of the conservation officer.

121/18 18/03681/TCA Yaldens, The Street, Whiteparish, SP5 2SL

T1 - Elm tree – fell, T2 - Hazel tree - crown lift by up to 2.5m and formative prune, T3 - Hawthorn tree - formative prune. Whiteparish Parish Council RESOLVED to make no comment to this application.

122/18 18/03584/FUL Florence House, Romsey Road, Whiteparish, SP5 2SD

Erection of 2 bay garage/outbuilding (Resubmission of 17/00444/FUL). Whiteparish Parish Council RESOLVED to recommend refusal to this application on scale, mass and siting.

To consider application for a grant from Whiteparish Garden Club

123/18 The Chairman permitted a representative of the Garden Club to update the Parish Council. An application for £250.00 had been submitted from the WGC towards materials and update of Garden Club cups for the Whiteparish Garden and Hobbies Show. Whiteparish Parish Council RESOLVED to support the WGC with a grant of £250.00.

To consider a response to an application to deregister and exchange common land

124/18 The Chairman permitted the applicant to speak regarding his application. After a discussion Whiteparish Parish Council RESOLVED, with 3 abstentions, to comment as follows: 'The proposal results in 3.5 acres of land coming into public benefit - with limited access to this proposed new common land, but with potential to be improved over time.'

To nominate a Memorial Trust Trustee

125/18 Whiteparish Parish Council RESOLVED to nominate Julie Bell.

To complete and approve the Annual Governance Statement 2017/2018 to auditors

126/18 The Chairman read out the Annual Governance statements and Whiteparish Parish Council RESOLVED to agree with the statements and they were signed by the Chairman and the Clerk.

To confirm and approve the Accounting Statements 2017/2018 to auditors

127/18 Whiteparish Parish Council RESOLVED to approve the Accounting Statements 2017/18 to auditors and they were signed by the Chairman and the Clerk.

To approve accounts for year ended 31st March 2018

128/18 Whiteparish Parish Council RESOLVED to approve the accounts for year ended 31st March 2018 and they were signed by the Chairman and the Clerk.

To consider annual subscription to WALC

129/18 The Clerk advised the annual subscription to WALC, which includes the subscription to NALC is £509.94 excluding VAT. Whiteparish Parish Council RESOLVED to suspend the membership.

To approve accounts for payment and to record the bank balances

130/18 Whiteparish Parish Council RESOLVED to authorise payments totalling £2,320.49.

- Community Account Balance 01.05.18 - £40,798.05
- Business Reserve 01.05.18 - £51,853.77
- Conservation 01.05.18 - £185.32

To consider and approve the Equal Opportunities policy

131/18 Whiteparish Parish Council RESOLVED to approve the Equal Opportunities policy.

To consider and approve the Data Protection policy

132/18 It was agreed to defer this item.

To consider and approve the Employment policy

133/18 Whiteparish Parish Council RESOLVED to approve the Employment policy.

To approve meeting dates for 2019

134/18 Whiteparish Parish Council RESOLVED to approve the meeting dates for 2019.

To consider the skateramp annual inspection report

135/18 The Clerk reported that the grafitti had been removed and Whiteparish Parish Council RESOLVED no action required.

To consider sharing a SID and associated costs with the LandfordPartnership/Parish Council

136/18 Cllr Hayday updated the Parish Council and advised the total project cost is circa £3k. The Parish Council agreed they were still interested in this scheme and await further information.

To discuss General Data Protection Regulations

137/18 Cllr Britton reported that Parish Councils maybe exempt and that the Area Board is considering a Data Protection Officer for parishes. Further to the internal auditors visit it was agreed for the Clerk to explore costs for a .gov.uk email and website.

Rights of Way update

138/18 There was a report of a broken stile at path 4 with path 30.

Highways update

139/18 The Clerk reported as follows:

- that the Wiltshire Council annual highways meeting was this evening, apologies had been sent
- The Parish Steward is not due until 19th June, however please report defects using the Wiltshire Council App.
- Miles Lane is scheduled for the Wiltshire Council Velocity Patcher programme again this year, until such times as it can be resurfaced.
- The Parish Council has been notified of a residents request to Wiltshire Council for parking restrictions in the village near the bus shelter/shop
- The boggy area near Meadow Court appears to have dried up

140/18 Reports from representatives:

School

Cllr Bell and Cllr Britton updated on the school activities.

Memorial Trust

Cllr Hayday updated on the Memorial Trust.

New Forest National Park

Cllr Palmer had circulated her report prior to the meeting.

Whiteparish Education Foundation

Cllr Palmer reported on the WEF.

Youth

No report.

Area Board

The next Area Board is at Pitton on Thursday 3rd May 2018. Cllr Herrett will attend.

Correspondence/communications update

141/18 The Clerk updated on correspondence received.

9.32pm Unitary Cllr Britton left the meeting.

The next meeting is to be held Tuesday 5th June 2018 at 7.30pm at the Memorial Centre, Whiteparish.