



Whiteparish Parish Council

MINUTES of the Meeting of Whiteparish Parish Council held on Tuesday 6th August 2024 at 7.30pm in the Memorial Centre, Whiteparish.

Present: Cllrs McFarland (presiding Chair), Agate, Bishop, Camley, Gould, Palmer and Pavey.

In attendance: Maria Pennington (Parish Clerk) and 2 members of the public.

The Clerk advised that, in accordance with the Parish Council Standing Orders, as the Chair and Vice Chair are absent a councillor as chosen by the councillors present at the meeting shall preside.

Cllr McFarland was nominated to be the presiding Chair.

Public participation

There were no public questions.

The Clerk read a summary from PC Kelvin Ramsey and from Unitary Councillor Richard Britton.

To receive and accept apologies for absence.

171/24 Prior to the meeting apologies were received from Cllr King due to illness and Cllrs Francis and Hayday due to prior commitments. Whiteparish Parish Council RESOLVED to accept the apologies. Unitary Councillor Richard Britton and PC Kelvin Ramsey had also sent their apologies.

To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda.

172/24 There were no declarations.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

173/24 This item was not required.

To approve and sign as a correct record the Minutes of the Parish Council meeting held on Tuesday 2nd July 2024.

174/24 Whiteparish Parish Council RESOLVED to approve the Minutes of the Parish Council meeting held on Tuesday 2nd July 2024 and they were signed by the Chair.

To consider and agree a response to planning applications received:

175/24 Amended plans/additional information: **PL/2024/01408 Whites Park Equestrian, Newton Lane, SP5 2QQ** Change of use from mixed equestrian land to an engineered wetland and associated infrastructure.

The Chair suspended Standing Orders in order for a member of the public to speak. Standing Orders were re-instated one minute later.

Whiteparish Parish Council RESOLVED for its objections to still stand; the amendments do not address the original comments. Further, these documents say "*these plans and the material specified are subject to change at the detailed design and construction phase*" which does not aid clarity.

Whiteparish Parish Council – Parish Council Meeting Tuesday 6th August 2024
Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

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Date.....

176/24 PL/2024/07061 5 Meadow Court, Whiteparish SP5 2SE. Retrospective planning permission for a greenhouse. Whiteparish Parish Council RESOLVED to make no comment to this application.

Planning and enforcement update.

177/24 The Clerk had circulated the update prior to the meeting and there were no queries. The Clerk also reminded the Council that the Gypsies and Travellers Development Plan public consultation is from 20th August until 4th October 2024.

Finance update.

178/24 The Clerk reported that the audit of the Annual Return for 2023/2024 has now been completed by PKF Littlejohn. On the basis of their review of the annual return, the information provided is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

179/24 The Clerk reported the Notice of Conclusion of Audit for the AGAR 31st March 2024 has been published on the Parish Council website as per the external auditor's guidance.

To consider a grant application from Carer Support Wiltshire of £200.00 for refreshments.

180/24 Whiteparish Parish Council RESOLVED to award the grant of £200.00 to Carer Support Wiltshire.

To ratify the purchase of a new printer and ink costing £73.99.

181/24 Whiteparish Parish Council RESOLVED to ratify the purchase of a new printer and ink costing £73.99 for Parish Council use.

To approve accounts for payment and to record the bank balances.

182/24 Whiteparish Parish Council RESOLVED to authorise payments totalling £2,299.50
Unity Trust Bank Current Account 02.08.24 £6,712.45
Unity Trust Bank Savings Account 02.08.24 £77,628.48
Cambridge & Counties 1 Year Bond £20,000.00 maturity date 04.06.25
Cambridge & Counties 2 Year Bond £31,271.51 maturity date 19.06.26

To review and approve the Complaints Procedure.

183/24 Whiteparish Parish Council RESOLVED to approve the amended Complaints Procedure.

To review and approve the Vexatious Complaints Procedure.

184/24 The Vexatious Complaints Procedure was subsumed into the wider Complaints Procedure.

To review and approve the Grievance & Disciplinary Procedure.

185/24 Whiteparish Parish Council RESOLVED to approve the amended Grievance & Disciplinary Procedure.

To review and approve the Staffing Committee Terms of Reference.

186/24 Whiteparish Parish Council RESOLVED to approve the amended Staffing Committee Terms of Reference.

To review and approve the Publication Scheme.

187/24 Whiteparish Parish Council RESOLVED to approve the amended Publication Scheme.

To review and approve the Freedom of Information Act Publication Scheme.

188/24 Whiteparish Parish Council RESOLVED to approve the Freedom of Information Act Publication Scheme with no amendments.

To review and approve the Child Protection and Vulnerable Adults Policy.

189/24 Whiteparish Parish Council RESOLVED to approve the Child Protection and Vulnerable Adults Policy with no amendments.

To review and approve the Data Protection Policy.

190/24 Whiteparish Parish Council RESOLVED to approve the Data Protection Policy with no amendments.

To review and approve the Health and Safety Policy.

191/24 Whiteparish Parish Council RESOLVED to approve the Health and Safety Policy with no amendments.

To review and approve the Training & Development Policy.

192/24 Whiteparish Parish Council RESOLVED to approve the amended Training & Development Policy.

To review and approve the Village Noticeboard Policy.

193/24 Whiteparish Parish Council RESOLVED to approve the Village Noticeboard Policy with no amendments.

To note the increase in Whiteparish Memorial Centre room hire fees from £12.00 to £14.00 per hour with effect from 1st September 2024.

194/24 Whiteparish Parish Council noted the increase in Whiteparish Memorial Centre room hire fees from £12.00 to £14.00 per hour with effect from 1st September 2024. The Clerk will arrange payment of future room hire bookings.

To receive an update from Cllr Camley on the outcome of the Local Highway and Footway Improvement Group (LHFIG) meeting being held at 6pm on 6th August 2024.

195/24, 168/24, 136/24 Cllr Camley had attended the LHFIG meeting earlier in the evening and advised that the installation of X7 request bus stop outside of Tipplefield Farm, Brickworth Road was not approved by LHFIG as it did not have a good cost to benefit ratio.

196/24, 168/24, 139/24, 102/24, 71/24 Cllr Camley advised that the installation of 2 x posts with NAL sockets at two locations to enable the deployment of Parish Council Speed Indication Devices was approved by LHFIG and will be ratified at Area Board on 5th September. The Senior Highway Engineer is to confirm exact locations.

Rights of Way and Common Land update.

197/24, 163/24 There have been further reports regarding Bridleway 30, Pill Hill to Dean Hill being unpassable and the Clerk has reported the obstructions again to Wiltshire Council.

198/24 Cllr Pavey reported ROW 24 at Miles Lane is obstructed by vegetation along with a dangerous, broken stile.

Highway's update.

199/24, 165/24 Wiltshire Council has now cut the verge on Brickworth Road near Martin's Rise.
200/24 Potholes near Newton Close and the A27 have been reported to Wiltshire Council.
201/24 The Clerk advised the Parish Steward is not visiting this month as he is assigned to other tasks in Wiltshire. His next visit is 17th September.
202/24 It was agreed for the Clerk to ask Wiltshire Council to cut the overgrown verge from Meadow Court to Courtens Garden Centre/Parkwater Road as it is well used as a footpath and pedestrians are now having to walk in the road.

203/24 Reports from representatives for information purposes only:

Memorial Trust: Cllr Bishop updated on the Whiteparish Memorial Trust including the date for the Winter Ball – 2nd December 2024.

New Forest National Park: Cllr Palmer gave an update.

Area Board: No update.

Whiteparish Education Foundation: Cllr Palmer gave an update.

Neighborhood Tasking Group: Cllr Bishop advised Whiteparish is no longer grouped with Downton and will investigate the possible meetings within the new area.

Correspondence/communications update

204/24 The Clerk had circulated the update prior to the meeting and there were no queries. The Clerk and Cllr Bishop advised communications, including legal documents, had been received from the solicitor for the sale of Church Barn since the agenda had been published and they were establishing how to move forward.

The next scheduled Parish Council meeting is to be held on Tuesday, 10th September 2024 at 7.30pm in Whiteparish Memorial Centre.

The Chair closed the meeting at 8.22pm.