



# Whiteparish Parish Council

**MINUTES** of the Annual Meeting of Whiteparish Parish Council held on Tuesday 28<sup>th</sup> May 2024 at 7.30pm in the Memorial Centre, Whiteparish.

**Present:** Cllrs King (Chairman), Agate, Bishop, Camley, Francis, Hayday, Palmer and Pavey.  
**In attendance:** Maria Pennington (Parish Clerk), Wiltshire Cllr Richard Britton and 3 members of the public. One member of the public entered the meeting after public participation had taken place.

## **Public participation**

A member of the public raised concerns about planning application PL/2024/02910 The Gables, Dean Lane.

The Clerk read a summary from PC Kelvin Ramsey including the visit of the mobile Police Station to Whiteparish on 6<sup>th</sup> June 2024.

## **To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.**

**108/24** Cllr King was proposed by Cllr Hayday and seconded by Cllr Bishop. Whiteparish Parish Council RESOLVED that Cllr King be elected Chairman of the Council for 2024/25. The Chairman signed the Acceptance of Office and the Clerk witnessed.

## **To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.**

**109/24** Cllr Hayday was proposed by Cllr King and seconded by Cllr Palmer. Whiteparish Parish Council RESOLVED that Cllr Hayday be elected Vice Chairman of the Council for 2024/25. The Vice Chairman signed the Acceptance of Office and the Clerk witnessed.

## **To receive and accept apologies for absence.**

**110/24** Prior to the meeting apologies were received from Cllrs Bell, Gould and McFarland. Whiteparish Parish Council RESOLVED to accept the apologies. PC Kelvin Ramsey had also sent his apologies.

## **To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda.**

**111/24** Cllr Hayday declared a personal interest in agenda item 9c **PL/2024/01408 Whitespark Equestrian, Newton Lane, Whiteparish SP5 2QQ** Change of use from mixed equestrian land to an engineered wetland and associated infrastructure as he is a neighbour.

**112/24** Cllr King declared a personal interest in agenda item 9c **PL/2024/01408 Whitespark Equestrian, Newton Lane, Whiteparish SP5 2QQ** Change of use from mixed equestrian land to an engineered wetland and associated infrastructure as he owns land and hedgerow nearby.

## **Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.**

**113/24** This item was not required.

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Whiteparish Parish Council – Annual Parish Council Meeting Tuesday 28<sup>th</sup> May 2024  
Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

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Date.....

**To approve and sign as a correct record the Minutes of the Parish Council meeting held on Tuesday 23<sup>rd</sup> April 2024.**

**114/24** Whiteparish Parish Council RESOLVED to approve the Minutes of the meeting held on 23<sup>rd</sup> April 2024 and they were signed by the Chairman.

**To nominate Parish Council representatives:**

**115/24** Representatives were appointed as follows:

- |   |  |
|---|--|
| - Educational Foundation Trust  | Cllr King and Cllr Palmer                  |
| - New Forest National Park  | Cllr Palmer                                |
| - Wiltshire Council Southern Area Board                                 | Cllr Agate, Cllr Hayday and Cllr Gould     |
| - Highways  | Cllr McFarland and Cllr Gould              |
| - Wiltshire Council Local Highways & Footways Improvement Group (LHFIG) | Cllr Camley and Cllr Francis               |
| - Police & Neighbourhood Tasking Group                                  | Cllr Bishop                                |
| - Community Speed Watch   | Cllr Hayday                                |
| - Community Emergency Plan  | Cllr Bishop                                |
| - Environment & Conservation  | Cllr Pavey                                 |
| - Rights of Way & Commons   | Cllr Camley, Cllr McFarland and Cllr Pavey |
| - Skatepark Inspection  | Cllr King                                  |
| - Noticeboard   | Cllr King                                  |

**To appoint Committee members**

**116/24** Members were elected as follows:

- |            |   |
|------------|---|
| • Finance  | Cllr King, Cllr Palmer and Cllr Bishop      |
| • Staffing | Cllr McFarland, Cllr Pavey and Cllr Francis |
| • Planning | All Councillors                             |

**To consider and agree a response to planning applications received:**

**117/24 PL/2024/03625 French Orchard, Dean Lane**, Whiteparish, SP5 2RL. Addition of a single storey glass roof located on the rear/side elevation of the property in the private garden. Whiteparish Parish Council RESOLVED to make no comment to this application.

**118/24 PL/2024/03921 Rook House, Common Road**, Whiteparish, SP5 2SU. Proposed two storey rear infill extension, proposed raised ridge to lower side element with addition of dormer window, proposed front porch, proposed new external finishes, proposed replacement fenestration, proposed garage. Whiteparish Parish Council RESOLVED to make no comment to this application.

**119/24 PL/2024/01408 Whites Park Equestrian**, Newton Lane, Whiteparish, SP5 2QQ  
Change of use from mixed equestrian land to an engineered wetland and associated infrastructure.  
19.03.24 Whiteparish Parish Council submitted its objection. Further documents have been supplied should the Parish Council wish to make any additional comment.  
Whiteparish Parish Council RESOLVED to continue to recommend refusal on this application even after the recent Transport Note for the following reasons: It does not mitigate the perceived detrimental effect to neighbouring amenities, the detriment to the natural environment (hedges and banks), encroachment on to people’s private driveways along with the size of the lorries in relation to the width of Newton Lane, highway safety regarding danger to pedestrians, horse riders and cyclists. Newton Lane is a single track, steeply banked highway and therefore it is impossible for lorries to pass anything.

**120/24 PL/2024/02910 The Gables, Dean Lane**, Whiteparish SP5 2RJ. Proposed fence and gate adjacent to highway and enlarged porch. 25.04.24 Whiteparish Parish Council submitted its objection. Further documents have been supplied should the Parish Council wish to make any additional comment.  
The member of the public who had arrived after public questions had finished wished to update the Parish Council on the application. The Chairman suspended Standing Orders in order for the person to speak and they were re-instated two minutes later.  
Whiteparish Parish Council RESOLVED that in addition to the Parish Council’s objection of 25.04.24 the Parish Council would also like permitted development rights to be removed on this property for the prevention of over development.

**121/24 PL/2024/03989 Land east of Squirrels Holt, Parkwater Lane**, Whiteparish SP5 2QR.  
Notification for prior approval under class Q – conversion of agricultural building to form 2 no. dwellings and for associated operational development. Whiteparish Parish Council RESOLVED to comment that if the application is approved then the conditions applied in the previous application 20/11095/PNCOU should be applicable and adhered to.

**122/24 PL/2024/04600 Parsley Cottage, The Street**, Whiteparish, SP5 2SG. Notification of proposed works to trees in a conservation area. T1 Lime tree – Fell.  
Whiteparish Parish Council RESOLVED to make no comment to this application.

**123/24 PL/2024/04599 Springfield, Pill Hill**, Whiteparish, SP5 2SJ. Notification of proposed works to trees in a conservation area. T1 Spruce - Fell. T2 Maypole - Crown reduction by up to 30% and reshape. T3 Silver Birch - Removal of top by up to 4m.  
Whiteparish Parish Council RESOLVED to make no comment to this application.

**Planning and enforcement update.**

**124/24** The Clerk had circulated the update prior to the meeting. There were no queries.

**Finance update.**

**125/24** The Clerk reported the first part of the precept had been received for £21,224.25.

**126/24** The Clerk advised PKF Littlejohn, the external auditors, have acknowledged receipt of the AGAR.

**To approve accounts for payment and to record the bank balances.**

**127/24** Whiteparish Parish Council RESOLVED to authorise payments totalling £3,690.06  
Unity Trust Bank Current Account 24.05.24 £21,842.58  
Unity Trust Bank Savings Account 24.05.24 £87,054.22  
Cambridge & Counties Bond - £30,000.00

**To review and approve the Community Infrastructure Levy (CIL) report for 2023/2024.**

**128/24** Whiteparish Parish Council RESOLVED to approve the Community Infrastructure Levy (CIL) report for 2023/2024.

**To review Councillor signatories for Unity Trust Bank (UTB).**

**129/24, 113/23** The Clerk reported that Cllr Francis does still not have banking internet access. Cllr Francis advised that he will contact UTB and initiate this.

**130/24** Whiteparish Parish Council RESOLVED for Cllr Camley to become a UTB signatory.

**To note the details of the fixed bond renewal offers currently with Cambridge & Counties and to consider delegating the decision of renewal to the RFO on maturity of the current fixed bond on 19<sup>th</sup> June 2024 including amount, interest and signatories.**

**131/24, 95/24** Prior to the meeting the Clerk had circulated details of account availability currently with Cambridge & Counties. It was noted that they currently offer only a 5-year fixed rate bond to local government authorities who do not already hold an account with them. Whiteparish Parish Council, with one abstention, RESOLVED to invest £30,000.00 plus accrued interest into a 2-year fixed rate bond on maturity and transfer £20,000.00 from Unity Trust Bank into a 1-year fixed rate if Cambridge & Counties are able to offer this to the Parish Council as an existing customer. If this is not an option then to invest £50,000.00 plus accrued interest in a 1-year at maturity on 19<sup>th</sup> June 2024.

**To approve the renewal of the annual subscription to Wiltshire Association of Local Councils (WALC).**

**132/24** Whiteparish Parish Council RESOLVED to renew the annual subscription to WALC of £538.27 excluding VAT. This includes membership to National Association of Local Councils.

**To ratify the purchase of annual online security for the Council's computer.**

**133/24** Whiteparish Parish Council RESOLVED to ratify the purchase of annual online security of £12.49 excluding VAT.

**To note the skatepark annual inspection report and agree any related immediate works necessary.**

**134/24** Whiteparish Parish Council noted the skatepark annual inspection report, distributed by the Clerk prior to the meeting, with no immediate action required.

**To update on the flower tubs situated opposite the village shop.**

**135/24, 98/24, 46/24** The Clerk advised that Courtens are donating the plants this week and the Garden Club volunteers will be planting the flower tubs shortly thereafter.

**To consider a request for an X7 'request' bus stop.**

**136/24** Further to a request at the Annual Parish Meeting for an X7 request bus stop outside of Tipplefield Farm and the subsequent dithering of Wiltshire Council giving incorrect information and then passing responsibility, Whiteparish Parish Council RESOLVED to submit an application to Wiltshire Council Local Highway and Footpath Group (LHFIG) in order to ascertain feasibility and costs involved for an X7 'request' bus stop.

**To approve the details of the event organiser’s Public Liability Insurance and Risk Assessment for the Fete on Parish Council land.**

**137/24** Whiteparish Parish Council RESOLVED to approve the Risk Assessment for the 2024 Village Fete on Parish Council land.

**138/24** Whiteparish Parish Council RESOLVED to approve the Public Liability Insurance noting that the Fete Committee must ensure that 3<sup>rd</sup> party vendors must have their own insurance.

**To update on the additional Speed Indication Devices in Whiteparish.**

**139/24, 102/24, 71/24** The Clerk reported that the application for the posts for the two additional Speed Indication Devices has been submitted to LHFIG. Their next meeting is 6<sup>th</sup> August 2024 and if approved will be ratified at Area Board on 5<sup>th</sup> September, with the posts anticipated to be installed in the autumn. Elan City have extended the quotation to cover this period.

**To approve Councillors who wish to participate in the training supplied by Wiltshire Association of Local Councils (WALC).**

**140/24** Whiteparish Parish Council RESOLVED for Cllr Agate and Cllr Camley to attend the Councillor Essentials online course on 20<sup>th</sup> June 2024 at a cost of £60.00 excluding VAT.

**Rights of Way and Common Land update.**

**141/24** Cllr Camley advised the kissing gate at ROW 3 at Newton Lane, near Witchell Way is hard to pass with overgrown vegetation.

**Highway’s update.**

**142/24** Highway safety concerns were raised where an area of Wiltshire Council grass has not been cut at the entrance of Green Close with the A27, causing poor visibility at the junction.

**143/24, 101/24** The Clerk reported that Wiltshire Council Highways have confirmed they will be replacing the street name plate and the grit bin for The Green.

**144/24** Prior to the meeting the Clerk had circulated an update log on the highway’s issues raised recently by a member of the public. The Clerk will monitor their progress.

**145/24 Reports from representatives for information purposes only:**

**Memorial Trust:** Cllr Bishop updated on the Whiteparish Memorial Trust.

**New Forest National Park:** Cllr Palmer advised there have been no further meetings.

**Area Board:** The next meeting is on 5<sup>th</sup> September in Winterslow.

**Whiteparish Education Foundation:** Cllr Palmer updated on the Whiteparish Education Foundation.

**Neighborhood Tasking Group:** Cllr Bishop advised there has been a split of local policing areas, with Whiteparish now being with Laverstock and not Downton.

**Correspondence/communications update**

**146/24** The Clerk had circulated the update prior to the meeting and there were no queries.

The next scheduled Parish Council meeting is to be held on Tuesday, 2<sup>nd</sup> July 2024 at 7.30pm in Whiteparish Memorial Centre.

The Chairman closed the meeting at 8.50pm.