



Whiteparish Parish Council

MINUTES of the virtual Zoom meeting of Whiteparish Parish Council held on Tuesday 20th April 2021 at 7.30pm.

Present: Cllr King (Chair), Cllr Hayday (Vice-Chair) and Cllrs Bell, Bishop, Francis (7.35pm), McFarland, Palmer, Randall and Sutherland.

In attendance: Mrs Maria Pennington, Parish Clerk. Unitary Cllr Richard Britton. There were no members of the public present.

Public questions

No members of the public present.

The Chairman opened the meeting at 7.30pm.

Apologies

99/21 There were no apologies received. Cllr Flynn absent.

Declaration of Interests

100/21 There were no declarations of interests.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

101/21 This item was not required.

To resolve to meet the statutory requirements for the holding of remote meetings until 7th May 2021 or until the repeal of legislation

102/21 Whiteparish Parish Council RESOLVED to meet the statutory requirements for the holding of remote meetings until 7th May 2021 or until the repeal of legislation.

Acceptance of minutes of virtual meeting held 23rd March 2021

103/21 Whiteparish Parish Council RESOLVED to approve the Minutes of the virtual meeting held on 23rd March 2021 and they will be signed by the Chairman when safe and practicable.

To consider a response to planning applications received

104/21 PL/2021/03520 LISTED BUILDING CONSENT Titchbourne Dovecote, Moor Lane, Whiteparish SP5 2JX Construction of single storey extension (resubmission of 20/11173/LBC)
Whiteparish Parish Council RESOLVED to make no comment to this application.

105/21 21/02136/FUL Titchbourne Dovecote, Moor Lane, Whiteparish SP5 2JX
Construction of single storey extension (resubmission of 20/10231/FUL)
Whiteparish Parish Council RESOLVED to make no comment to this application.

106/21 PL/2021/03809 LISTED BUILDING CONSENT Wayside, Common Road, Whiteparish SP5 2SX. Installation of an Air Source Heat Pump, Solar Panels and alterations to the existing front and rear porches. Whiteparish Parish Council RESOLVED to make no comment to this application.

107/21 21/02172/FUL Wayside, Common Road, Whiteparish SP5 2SX
Installation of an Air Source Heat Pump, Solar Panels and alterations to the existing front and rear porches. Whiteparish Parish Council RESOLVED to make no comment to this application.

Planning and enforcement update

108/21 The Clerk reported that the new Wiltshire Council Planning ICT system appears to have numerous glitches and the support given by Wiltshire Council has been inadequate.

To review and approve the Risk Assessment

109/21 Whiteparish Parish Council RESOLVED to approve the Risk Assessment.

To consider and approve the Internal Audit Report 2020/2021

110/21 Whiteparish Parish Council RESOLVED to approve the Internal Audit Report 2020/2021.

To complete and approve the Annual Governance Statement 2020/2021 to auditors

111/21 The Chairman read out the Annual Governance statements and Whiteparish Parish Council RESOLVED to agree with the statements and they will be signed by the Chairman and the Clerk when safe and practicable.

To confirm and approve the Accounting Statements 2020/2021 to auditors

112/21 Whiteparish Parish Council RESOLVED to approve the Accounting Statements 2020/21 to auditors and they will be signed by the Chairman and the Clerk when safe and practicable.

To approve accounts for year ended 31st March 2021

113/21 Whiteparish Parish Council RESOLVED to approve the accounts for year ended 31st March 2021 and they will be signed by the Chairman and the Clerk when safe and practicable

To approve accounts for payment and to record the bank balances

114/21 Whiteparish Parish Council RESOLVED to authorise payments totalling £3,507.45.
Community Account Balance 19.04.21 - £10,068.92
Business Reserve 19.04.21 - £62,288.04

To agree an additional bank signatory, including online payments, for the Parish Council bank accounts

115/21 The Clerk reported that due to Cllr Herrett resigning another signatory is required. Whiteparish Parish Council RESOLVED that Cllr Bell be added as a bank signatory.

To review and approve the Parish Council's Standing Orders

116/21 Whiteparish Parish Council RESOLVED to approve the Standing Orders.

To review and approve the Publication Scheme (FOI request procedure)

117/21 Whiteparish Parish Council RESOLVED to approve the Publication Scheme (FOI request procedure).

To adopt the Data Protection Policy

118/21 Whiteparish Parish Council RESOLVED to approve the Data Protection Policy.

To consider an annual subscription to Wiltshire Association of Local Councils (WALC)

119/21 Whiteparish Parish Council RESOLVED to approve an annual subscription to Wiltshire Association of Local Councils (WALC).

To nominate and elect one Memorial Trust Trustees

120/21 Further to John Herretts resignation where he was also a Parish Council nominated Trustee, Jim Bishop was nominated as a Memorial Trust Trustee.

To appoint a replacement councillor to the Staffing Committee

121/21 Further to John Herretts resignation where he was also on the Staffing Committee, Whiteparish Parish Council RESOLVED for Cllr Sutherland to be appointed to the Staffing Committee.

To consider the issue of litter along Common Road

122/21 Further to the Parish Council receiving concerns from residents and the W.I. regarding the issue of litter along Common Road, Whiteparish Parish Council RESOLVED to have installed four signs along Common Road at the cost of £146.00.

123/21 Whiteparish Parish Council RESOLVED to have 2 different sets of wording on the signs.

To consider investigating the extension of the pavement across land from Newton Bungalows to Newton Lane

124/21, 92/21 The Chairman advised that an approximate cost of £15k has been given to extend the pavement. Whiteparish Parish Council agreed to take no further action.

To consider the Community Speedwatch Group

125/21 Cllr Hayday reported that due to varying circumstances the number of volunteers has dropped considerably for the Community Speedwatch Group (CSW). However, Cllr Hayday is endeavouring to recruit new members and it was agreed to put an additional notice in the Steeple and Street. Cllr Sutherland joined the CSW Group.

To consider the mounting of the Speed Indication Device

126/21 Cllr Hayday reported that additional volunteers are required to erect and dismantle the Speed Indication Device. Cllr Bishop offered his assistance.

Rights of Way and Common Land update

127/21, 89/21 The Clerk advised ROW signage issues have been reported as follows:

Footpath 4 junction with Common Road

Footpath 8 junction with Common Road coming from Doves Lane

Footpath 11 junction with Newton Lane from direction of A36

Footpath 3 junction with 31 (Hop Gardens) towards village

Junction of Footpath 2 and 12 approximately by Brickworth

Broken sign indicating WHIT 25 at Cowesfield

It was agreed for the Clerk to find the cost and availability of way markers from Wiltshire Council.

Highway's update

128/21 The Clerk reported the Parish Steward has visited and all Parish Stewards are on different duties in May.

129/21 There have been reports of sewage smells on the A27 as you leave the village towards Cowesfield. The Clerk to contact the necessary agencies to investigate.

130/21, 32/21, 114/20 The Clerk reported that the legal department of Wiltshire Council is still investigating ownership of the crumbling wall at Dean Lane.

131/21 The Clerk advised further areas of faded road markings have been noted by Wiltshire Council for action when the contractors attend in the summer.

132/21 Reports from representatives:

School: Cllr Bell advised there is no update.

Memorial Trust: Cllr Hayday gave a report on the Memorial Trust including works to the car park.

New Forest National Park: Cllr Palmer had circulated information prior to the meeting.

Youth: Cllr Sutherland advised there is no update.

Whiteparish Education Foundation: Cllr Palmer advised there is one vacancy on the Education Foundation.

Neighbourhood Tasking Group: Cllr Bishop advised there is no update.

Area Board: Unitary Cllr Britton advised the next Area Board meeting is 27th May 2021.

Correspondence/communications update

133/21 The Clerk circulated the update prior to the meeting. A query was raised regarding the Community Infrastructure Levy (CIL) and the Clerk advised a report will be done shortly.

The Chairman closed the meeting at 8.55pm.

Unless there is an alteration to the current legislation the next Parish Council meeting is on Wednesday 19th May 2021 at 7.30pm in the Memorial Centre.