



Whiteparish Parish Council

MINUTES of the AGM of Whiteparish Parish Council held on Wednesday 19th May 2021 at 7.30pm in the Memorial Centre, Whiteparish.

Present: Cllr King (Chair), Cllr Hayday (Vice-Chair) and Cllrs Bell, Francis, McFarland and Palmer.

In attendance: Mrs Maria Pennington, Parish Clerk. Unitary Cllr Richard Britton.

Public questions

No members of the public present.

The Chairman opened the meeting at 7.30pm.

To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office

134/21 Cllr Hayday proposed, Cllr Francis seconded and it was RESOLVED that Cllr King be elected Chairman of the Council for 2021/22. The Chairman signed the Acceptance of Office slip and the Clerk witnessed.

To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office

135/21 Cllr King proposed, Cllr Palmer seconded and it was RESOLVED that Cllr Hayday be elected Vice Chairman of the Council for 2021/22. The Vice Chairman signed the Acceptance of Office slip and the Clerk witnessed.

To agree that any councillor unable to attend this meeting can sign their Declaration of Acceptance of Office before or at the next Parish Council meeting

136/21 Whiteparish Parish Council RESOLVED for Cllrs Sutherland and Bishop to sign their Acceptance of Office before or at the next Parish Council meeting on Wednesday 23rd June 2021.

To receive and accept apologies for absence

137/21 Prior to the meeting apologies were received from Cllrs Sutherland and Bishop due to prior commitments. Whiteparish Parish Council RESOLVED to note the absences for the reasons given.

To receive any Declarations of Interest from Members

138/21 Cllr King declared a personal interest in agenda item 11. To consider a response to planning application: PL/2021/04684 Mayflower House, The Street, Whiteparish Proposed new double garage in the front garden, conversion of the existing garage into accommodation and replacement of garage door with a window as he knows the applicant.

To receive written applications for the office of parish councillor and co-opt candidates to fill the existing three vacancies

139/21 The Clerk reported that no written applications have been received.

To amend selected 2021 meeting dates

140/21 The Clerk advised that due to the new legislation of returning to face-to-face meetings the next two Parish Council meetings dates are changed to 23rd June and 28th July in order for the meetings to take place in the Main Hall. Whiteparish Parish Council RESOLVED to amend the selected 2021 meeting dates.

Acceptance of minutes of virtual meeting held 20th April 2021

141/21 Whiteparish Parish Council RESOLVED to approve the Minutes of the virtual meeting held on 20th April 2021 and they were signed by the Chairman.

To nominate Parish Council representatives

142/21 Representatives were elected as follows:

- School Liaison Julie Bell
- Educational Foundation Trust Trevor King and Linda Palmer
- New Forest National Park Linda Palmer
- Area Board Mike Hayday, Linda Palmer and Trevor King
- CATG Carol McFarland, Mike Hayday and Neil Sutherland
- Police Jim Bishop
- Community Speed Watch Mike Hayday
- Community Emergency Plan/PEAS Jim Bishop
- Conservation Julie Bell
- Youth Liaison Neil Sutherland
- Rights of Way/Commons Carol McFarland and Trevor King
- Cemetery Working Group Linda Palmer, Carol McFarland and Trevor King
- Skatepark Julie Bell
- Noticeboard Trevor King

To appoint Committee members

143/21 Members were elected as follows:

- Finance Linda Palmer, Hugh Francis and Trevor King
- Staffing Julie Bell, Carol McFarland and Neil Sutherland
- Planning All Councillors

To consider a response to planning applications received:

144/21 PL/2021/03281 3 Church View, The Street, Whiteparish SP5 2SQ

Rear extension and replacement roof and replacement garage.

Whiteparish Parish Council RESOLVED to make no comment to this application.

145/21 PL/2021/04684 Mayflower House, The Street, Whiteparish, SP5 2SL

Proposed new double garage in the front garden, conversion of the existing garage into accommodation and replacement of garage door with a window.

Whiteparish Parish Council RESOLVED to make no comment to this application, with one abstention from Cllr Palmer.

Planning and enforcement update

146/21 The Clerk reported that she has been notified by Wiltshire Council of two new planning applications since the agenda was published. The Clerk is waiting to hear from the planning officers if there is additional time for the Parish Council to submit its comments.

To review and resolve next steps regarding the breach of the legal agreement regarding the haulage depot on Common Road

147/21, 95/21, 47/21, 9/21, 334/20, 302/20, 253/20 The Clerk reported that further to the Parish Council following Wiltshire Councils guidance concerning this breach and the haulage company's intention of not parking on the access road to the depot it is still evident from residents that the breach exists. Whiteparish Parish Council RESOLVED for the Clerk to once again request that Wiltshire Council enforce the existing legal agreement as it is evident that the breach still exists.

To review and approve the Risk Assessment

148/21 Whiteparish Parish Council RESOLVED to approve the Risk Assessment.

To review and approve the Publication Scheme (FOI request procedure)

149/21 Whiteparish Parish Council RESOLVED to approve the Publication Scheme (FOI request procedure).

To approve the Risk Assessment for resuming face-to-face meetings

150/21 Whiteparish Parish Council RESOLVED to approve the Risk Assessment for resuming face-to-face meetings however disappointment was noted regarding the Government's handling of the legislation.

To approve accounts for payment and to record the bank balances

151/21 Whiteparish Parish Council RESOLVED to authorise payments totalling £2,148.01.

Community Account Balance 18.05.21 - £33,059.80

Business Reserve 18.05.21 - £62,288.04

To consider and resolve the continuation of the Zoom subscription

152/21 Whiteparish Parish Council RESOLVED to continue the Zoom subscription for 1 year.

To nominate and elect two Memorial Trust Trustees

153/21, 120/21 Mike Hayday and Julie Bell were nominated as Memorial Trust Trustees. It was noted that Jim Bishop was nominated at the April Parish Council meeting.

To approve the purchase of hi viz vests for volunteers handling the Speed Indication Device

154/21, 126/21 The Clerk and Cllr Hayday reported that more volunteers have come forward for handling the Speed Indication Device. Wiltshire Council have indicated the volunteers wear hi viz vests. Whiteparish Parish Council RESOLVED to purchase the vests up to £15.00.

To consider and approve maintenance on the bench at The Copse, Highlands Way

155/21 The Clerk reported that the bench in The Copse requires maintenance in order for it to be used. Wiltshire Council will not consider maintenance for this bench within The Copse. Whiteparish Parish Council RESOLVED for maintenance to be carried out up to a cost of £220.00.

Rights of Way and Common Land update

156/21 The Clerk reported that Wiltshire Council have the incorrect signage at ROW 31 – Hop Gardens to Clay Street. It is currently marked as a bridleway when it should be marked as a public footpath. Wiltshire Council are aware of the error and will change the signage.

157/21 The Clerk advised that the ROW 8 diversion, at Blaxwell Farm, has now been changed on the Definitive Rights of Way Map.

158/21 The Clerk advised that the sign is still broken indicating ROW 25 at Cowesfield. Wiltshire Council have indicated it will be repaired soon.

Highway's update

159/21 The Clerk has reported the damaged 'Narrow Lane' sign at the entrance to Newton Lane from the A27. Highways have confirmed they will replace the sign.

160/21 The Clerk has been liaising with Wiltshire Council regarding a street lamp out in Highlands Way which residents have been asking Wiltshire Council to be fix since last Autumn. Wiltshire Council are following up with the contractors.

161/21, 130/21, 32/21, 114/20 The Clerk reported that Highways have taken on the responsibility of the crumbling wall at Dean Lane.

162/21 The Clerk advised concerns have been raised regarding the positioning of 2 staddle stones along Romsey Road. Wiltshire Council are dealing with the issue as they have been placed on Wiltshire Council land.

163/21 Reports from representatives:

School: Cllr Bell updated on the school.

Memorial Trust: Cllr Hayday gave a report on the Memorial Trust.

New Forest National Park: Cllr Palmer advised there has been no meeting.

Youth: No report.

Whiteparish Education Foundation: Cllr Palmer update on the Education Foundation.

Neighbourhood Tasking Group: No report.

Area Board: Unitary Cllr Britton advised the next Area Board meeting is a virtual meeting on 27th May 2021.

Correspondence/communications update

164/21 The Clerk circulated the update prior to the meeting.

The Chairman closed the meeting at 8.33pm.

The next Parish Council meeting is on Wednesday 23rd June 2021 at 7.30pm in the Memorial Centre.