



Whiteparish Parish Council

9th November 2022

Councillors: You are summoned to attend a meeting of Whiteparish Parish Council to be held on Tuesday 15th November 2022 at 7.30pm in the Memorial Centre, Whiteparish to transact the following business set out below. Apologies of absence to be sent to the Clerk.

Mrs M Pennington, Whiteparish Parish Clerk

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare. Please do not attend if you have any recognised Covid-19 symptoms.

The Press and Public are invited to attend, therefore prior to the start of the meeting there will be a short opportunity for public questions or comments.

AGENDA

1. To receive Apologies for Absence and to approve the reasons given.
2. To receive any Declarations of Interest from Members.
3. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.
4. To receive written applications for the office of parish councillor and co-opt candidates to fill the existing two vacancies.
5. To approve and sign as a correct record the Minutes of a Meeting of the Parish Council held on Tuesday 11th October 2022.
6. To approve and sign as a correct record the Minutes of a Staffing Committee Meeting held on Tuesday 11th October 2022.
7. To approve and sign as a correct record the Minutes of a Finance Committee Meeting held on Tuesday 8th November 2022.
8. To consider a response to planning applications received:
 - a. **PL/2022/07168 The Barns, near Blaxwell Farm, Romsey Road, Whiteparish SP5 2RR.** Alterations to the approved barn conversion to a dwelling house (18/04085/FUL and PL/2022/02747) and retrospective widening of the approved access (20/04092/FUL).
 - b. **PL/2022/08029 York House, The Street, Whiteparish SP5 2SG.** Proposed works to trees in a Conservation Area. Reduce the willow by approximately 1/3rd, with its spread reducing by 3 metres in each direction, and height by 3 metres.
 - c. **PL/2022/07632 The Gables, Dean Lane, Whiteparish SP5 2RJ.** Partial demolition, rebuild, extensions and internal alterations to the existing house and construction of a detached garage (part retrospective).
 - d. **PL/2022/08216 High Croft, Croft Heights, Common Road, Whiteparish SP5 2SU** Demolition of existing 5 bed dwelling and erection of 4 bed dwelling with garage and parking.

- e. **PL/2022/07598 Richmond Farm, Brickworth Road**, Whiteparish SP5 2QJ
Retrospective change of use of the agricultural land to allow dog training and exercise for a temporary period of 3 years and associated works.
 - f. **PL/2022/07702 Brooklyn 4x4 Ltd, Richmond Farm, Brickworth Road**, Whiteparish SP5 2QJ. Retrospective change of use from Sui Generis (Equine) to Sui Generis (Car Sales and Repairs) together with the retention of a mobile home to provide on-site security and associated works.
9. To consider further comments regarding the appeal **APP/B9506/Z/22/3299170: Jewsons, Common Road, Whiteparish SP5 2QW**. Display of 1 no. non-illuminated post mounted sign (retrospective planning application for advertisement consent no. 22/00164 New Forest National Park Authority).
 10. Planning and enforcement update.
 11. Finance update.
 12. To approve accounts for payment and to record the bank balances.
 13. To agree an additional bank signatory, including online payments, for the Parish Council bank accounts.
 14. To agree for the Clerk to hold a key to the Memorial Centre with a deposit of £50.
 15. To approve the retrospective payment of the CPRE Best Kept Village sign.
 16. To review and approve Standing Orders.
 17. To review and approve the Financial Regulations.
 18. To review and approve the Risk Assessment.
 19. To approve the Finance Committee Terms of Reference.
 20. To approve the Statement of Internal Control.
 21. To approve the transfer of funds from the current account to the savings account.
 22. To approve the additional maintenance works on part of the boundary of the recreation ground.
 23. To approve bin emptying at the skatepark.
 24. To agree the skateboard park professional inspection in conjunction with the Memorial Trust play area inspection.
 25. To review and approve the Clerks job description.
 26. To review and approve the Clerks Contract of Employment.
 27. To review and approve the Staffing Committee Terms of Reference.
 28. To approve the implementation of the joint council pay increase for 2022/2023.
 29. Rights of Way and Common Land update.
 30. Highway's update.
 31. Reports from representatives:
 - Memorial Trust • New Forest National Park • Area Board
 - Whiteparish Education Foundation • Neighbourhood Tasking Group
 32. Correspondence/communications update.

The next scheduled full Parish Council meeting is to be held on Tuesday, 13th December 2022 at 7.30pm in the Memorial Centre.