



Whiteparish Parish Council

MINUTES of the Meeting of Whiteparish Parish Council held on Tuesday 23rd April 2024 at 7.30pm in the Memorial Centre, Whiteparish.

Present: Cllrs King (Chairman), Agate, Bell, Bishop, Camley, Gould, Francis, McFarland, Palmer and Pavey.

In attendance: Maria Pennington (Parish Clerk), Wiltshire Cllr Richard Britton (apologies - late due to a prior meeting) and 3 members of the public.

Public participation

A member of the public spoke in objection to planning application PL/2024/02910 The Gables, Dean Lane.

The Clerk read a brief update from Wiltshire Councillor Britton including the departure of the CEO Terence Herbert, along with condition of the lay by at Richmond Farm and a blocked gully on the A36 near Newton crossroads.

The Clerk read a summary from PC Kelvin Ramsey; the new police contact for Whiteparish.

To receive and accept apologies for absence.

79/24 Prior to the meeting apologies were received from Cllr Hayday. Whiteparish Parish Council RESOLVED to accept the apologies. PC Kelvin Ramsey had also sent his apologies.

To receive any Declarations of Interest, and to decide upon any requests for Dispensations relating to matters on this agenda.

80/24 Cllr King declared a personal interest in agenda item 23 To consider additional Speed Indication Devices (SID's) in Whiteparish as previously it has been considered it may be near his property.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

81/24 This item was not required.

To receive written applications for the office of parish councillor and co-opt candidate to fill the vacancy.

82/24 Mr Agate had submitted a written application for the councillor vacancy which had been circulated prior to the meeting and he was given an opportunity to introduce himself. Whiteparish Parish Council RESOLVED to co-opt Mr Agate as a member of the Parish Council. The Declaration of Acceptance of Office of Councillor was signed by Mr Agate and he was invited to leave the public gallery and join the meeting.

To approve and sign as a correct record the Minutes of the Parish Council meeting held on Tuesday 19th March 2024.

83/24 Whiteparish Parish Council RESOLVED to approve the Minutes of the meeting held on 19th March 2024 and they were signed by the Chairman.

To consider and agree a response to planning applications received:

84/24, PL/2024/03130 Lains, Hop Gardens, Whiteparish, SP5 2SS. Variation of condition 2 (approved plans) on PL/2023/09266 to remove the existing clay roof tiles, and replace them with slate tiles and carry out minor amendments to the fenestration.
Whiteparish Parish Council RESOLVED to make no comment to this application.

85/24 PL/2024/02910 The Gables, Dean Lane, Whiteparish SP5 2RJ. Proposed fence and gate adjacent to highway and enlarged porch.
Whiteparish Parish Council RESOLVED to object to this application for the following reasons:

1. There is insufficient information to understand how the gates will open inwards due to the incline.
2. It is mindful of the highways observation that it will encroach on to the public highway.
3. We have been informed by a member of the public that works have already commenced.

Planning and enforcement update.

86/24 The Clerk had circulated the update prior to the meeting. There were no queries.

To update and consider action on Barclaycard issues.

87/24, 67/24, 295/23, 265/23 The Clerk reported that no communication has been received from Barclaycard despite contacting them again. With the agreement of the Clerk, it was decided for the Clerk to continue paying the monthly payment of £5.00 to Lebara and to be re-imbursed.

To receive and note the Internal Audit Letter Report 2023/2024.

88/24 Whiteparish Parish Council RESOLVED to acknowledge receipt and note the Internal Audit Letter Report 2023/2024 from Lightatouch.

To receive and note the Annual Internal Audit Report 2023/2024.

89/24 Whiteparish Parish Council RESOLVED to acknowledge receipt and note the Annual Internal Audit Report 2023/2024 from Lightatouch contained within the Annual Governance and Accountability Return.

To complete and approve the Annual Governance Statement 2023/2024 for submission to the Parish Council's External Auditors.

90/24 Whiteparish Parish Council RESOLVED to agree with each of the eight statements, with the ninth statement not applicable to Whiteparish Parish Council, and approved the Annual Governance Statement 2023/2024.

To approve the Accounting Statements 2023/2024 for submission to the Parish Council's External Auditors.

91/24 Whiteparish Parish Council RESOLVED to approve the Accounting Statements 2023/24 and the accompanying Statement of Variances.

To approve the dates of 3rd June to 12th July as the period for the exercise of public rights for the Annual Governance and Accountability Return (AGAR) for the year ended 31st March 2024.

92/24 Whiteparish Parish Council RESOLVED to approve the period for the exercise of public rights from 3rd June 2024 to 12th July 2024 for the Annual Governance and Accountability Return for the year ended 31st March 2024.

To approve accounts for year ended 31st March 2024.

93/24 Whiteparish Parish Council RESOLVED to approve the accounts for year ended 31st March 2024.

To approve accounts for payment and to record the bank balances.

94/24 Whiteparish Parish Council RESOLVED to authorise payments totalling £2,800.01

Unity Trust Bank Current Account 19.04.24 £25,532.64

Unity Trust Bank Savings Account 19.04.24 £87,054.22

Cambridge & Counties Bond - £30,000.00

To consider investigating an additional savings account.

95/24 The Clerk advised the Cambridge & Counties 1-year Fixed Rate Bond will mature on 19th June 2024. It was agreed for the Clerk to investigate options.

To approve meeting dates for 2025.

96/24 The Clerk had circulated the dates prior to the meeting and Whiteparish Parish Council RESOLVED to accept the meeting dates for 2025.

To nominate three Memorial Trust Trustees.

97/24 Julie Bell did not wish to seek re-election. Jim Bishop and Pat Pavey were re-elected as Memorial Trust Trustees. John Agate was newly nominated as a Memorial Trust Trustee. Nominees have a term of office for 1 year.

To update on the management of the flower tubs situated opposite the village shop.

98/24, 46/24 The Clerk reminded the Council that the Garden Club have confirmed they are happy to manage the planters for 2024 and Courtens Garden Centre have confirmed they would be delighted to supply bedding plants for the tubs. The Clerk has now also had confirmation that the volunteers watering the tubs, with assistance of volunteers at the shop, are happy to continue for this year.

To consider entering the CPRE Wiltshire and CCM Technologies Best Kept Village competition – Laurence Kitching Award.

99/24 There was no proposal to enter this competition.

To consider a request from a resident that a 20mph limit be set on The Green and Dean Lane.

100/24 Following a discussion Whiteparish Parish Council RESOLVED to inform the resident that reducing the speed limit is no more enforceable than the current speed limit therefore the Parish Council is unwilling to commence the process for a 20mph limit in this location. It was also noted that the 20mph limit on Common Road was supported due to the location of the school.

To consider a replacement 'The Green' street name plate.

101/24 The Clerk reported that further to a road traffic collision where the grit bin and the street name plate were damaged the replacement of street name plates is the responsibility of the Parish Council. However, the Clerk asked for this item to be deferred as she is aware that Wiltshire Council Highways are seeking replacement of the items via insurance.

To consider additional Speed Indication Devices in Whiteparish.

102/24, 71/24 Whiteparish Parish Council RESOLVED, in principle, to pursue two additional Speed Indication Devices subject to Wiltshire Council siting approval.

To consider attending the Youth Partnership Forum on 16th May 6.45pm – venue to be confirmed by Wiltshire Council.

103/24 There were no volunteers who wished to attend this event.

Rights of Way (ROW) and Common Land update.

104/24, 189/23, 62/23 It was reported that the stiles are still broken on ROW 24 at Cowesfield.

Highway's update

105/24, 74/24, 52/54 The Clerk reported that despite Miles Lane receiving maintenance it is still in poor condition and further works are planned shortly.

106/24 Reports from representatives for information purposes only:

Memorial Trust: Cllr Bishop, who is also the Chair of the Whiteparish Memorial Trust, thanked Julie Bell for her efforts as a Trustee. The AGM is on 29th June 2024 at 10am.

New Forest National Park: Cllr Palmer was unable to attend the last NFNP meeting. The next meeting is on 15th July which she is also unable to attend and it was asked if anyone else would like to go. There were no volunteers.

Area Board: There was no update.

Whiteparish Education Foundation: Cllr Palmer updated on the WEF.

Neighborhood Tasking Group: Cllr Bishop advised he is investigating if there is to be a split of areas.

Correspondence/communications update

107/24 The Clerk had circulated the update prior to the meeting and there were no queries.

The next scheduled Parish Council meeting is to be held on Tuesday, 28th May 2024 at 7.30pm in Whiteparish Memorial Centre.

The Chairman closed the meeting at 8.47pm.