



Whiteparish Parish Council

24th May 2023

Councillors: You are summoned to attend the Annual Meeting of Whiteparish Parish Council to be held on Tuesday 30th May 2023 at 7.30pm in the Memorial Centre, Whiteparish to transact the following business set out below. Apologies of absence to be sent to the Clerk.

Mrs M Pennington, Whiteparish Parish Clerk

The Press and Public are invited to attend, therefore prior to the start of the meeting there will be a short opportunity for public questions or comments in respect of the business on the agenda.

AGENDA

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.
3. To receive and accept apologies for absence.
4. To receive any Declarations of Interest from Members.
5. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.
6. To receive written applications for the office of parish councillor and co-opt candidate to fill the vacancy.
7. To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Tuesday 25th April 2023.
8. To nominate Parish Council representatives:
 - Educational Foundation Trust (2)
 - New Forest National Park (1)
 - Wiltshire Council Southern Area Board (3)
 - Highways (2)
 - Wiltshire Council Local Highways & Footways Improvement Group (LHFIG) (2)
 - Police & Neighbourhood Tasking Group (1)
 - Community Speed Watch (1)
 - Community Emergency Plan (1)
 - Environment & Conservation (1)
 - Rights of Way & Commons (3)
 - Parish Council Land Working Group (PCLWG) (4)
 - Skatepark Inspection (1)

9. To appoint Committee members:
 - Finance (3)
 - Staffing (3)
 - Planning (all Cllrs)

10. To consider and agree a response to planning application received:
 - a. **PL/2023/02971 51 Highlands Way**, Whiteparish SP5 2SZ Existing front entrance pitched roof porch to be replaced with larger enclosed pitched roof porch with glass frontage.
 - b. **PL/2023/04048 Rook House, The Vicarage**, Common Road, Whiteparish SP5 2SU T1- Yew- Over extended Lateral limbs to be reduced by approximately 3m. Top to be reduced by approximately 2m. T2 Deodar Cedar- Branches over hanging garden to be reduced back by approximately 2m. Large Limb over hanging neighbour's to be thinned to reduce weight.

11. Planning and enforcement update.
12. To adopt the Freedom of Information Publication Scheme complying with the ICO.
13. To review and approve the information available under the Publication Scheme.
14. To review and approve Financial Regulations.
15. To approve accounts for payment and to record the bank balances.
16. To review and approve the Community Infrastructure Levy (CIL) report for 2022/2023.
17. To update on authorisation of transferring funds between the Unity Bank accounts.
18. To approve additional signatories for Unity Bank.
19. To consider opening an additional savings account with a different banking provider.
20. To consider closing the Barclays Bank accounts.
21. To approve Lightatouch as the Internal Auditor for 2023/2024 and 2024/2025.
22. To consider an annual subscription to Wiltshire Association of Local Councils (WALC).
23. To approve the Clerk attends the SLCC branch meeting in Salisbury.
24. To consider location and anchorage for installing the Coronation Bench.
25. To update on the management of the flower tubs situated opposite the village shop.
26. To ratify the Clerk's emergency spend towards the flower tubs made under delegated power.
27. To ratify the purchase of annual online security for the Council's computer.
28. To consider agricultural uses on the Parish Council field.
29. To update on the CPRE Wiltshire and CCM Technologies Best Kept Village competition – Laurence Kitching Award.
30. Rights of Way and Common Land update.
31. Highway's update.
32. Reports from representatives for information purposes only:
 - 33. • Memorial Trust • New Forest National Park • Area Board
 - Whiteparish Education Foundation • Neighbourhood Tasking Group
34. Correspondence/communications update.

The next scheduled Parish Council meeting is to be held on Tuesday, 4th July 2023 at 7.30pm in the Memorial Centre.