



Whiteparish Parish Council

MINUTES of the Whiteparish Parish Council Finance Committee meeting held on Friday 29th October 2021 at 6.30pm in Whiteparish Memorial Centre.

Present: T. King (Chairman) and Cllrs L. Palmer and H. Francis (apologies - late)

In attendance: Maria Pennington (Clerk). There were no members of the public present. The Chairman opened the meeting at 6.30pm.

Apologies

1F/21 Prior to the meeting a 'late' apology was received from Cllr Francis due to traffic congestion on his commute. Whiteparish Parish Council Finance Committee Members RESOLVED to note the 'late' apology for the reason given.

Declaration of Interests

2F/21 Cllrs King and Palmer declared personal and pecuniary interests in agenda item 7. To recommend Parish Precept for year 2022/2023 as they pay Council Tax.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

3F/21 This item was not required.

To review the advice from the internal auditor regarding reclamation of VAT.

4F/21 The Finance Committee discussed the advice from the internal auditor with regard to VAT; for the Parish Council to secure quotes, select from quotes and purchase (including installation) the capital item for the children's playground. The capital item would be gifted to the Whiteparish Memorial Trust for the benefit of the village. On going maintenance and insurance related to this capital item would be the responsibility of the Whiteparish Memorial Trust. Whiteparish Parish Council Finance Committee RESOLVED to recommend accepting the advice of the internal auditor.

To consider spending of the Community Infrastructure Levy (CIL) monies.

5F/21 The Clerk reported that Wiltshire Council have advised that when spending CIL monies the Parish Council should purchase any capital items with the usual clear audit trail.

Further to the request from Whiteparish Memorial Trust for support with play area costs Whiteparish Parish Council Finance Committee RESOLVED to recommend that the CIL monies already held are utilised in respect of durable and safe matting in the children's playground, potentially in the 2021/2022 financial year.

To recommend Budget for year 2022/2023

6F/21 Whiteparish Parish Council Finance Committee Members RESOLVED to recommend approval of the budget to Full Council.

Whiteparish Parish Council – Finance Committee Meeting Friday 29th October 2021
Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

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Date.....

To recommend Parish Precept for year 2022/2023

7F/21 Whiteparish Parish Council Finance Committee Members RESOLVED to recommend that the precept is set with the intention that there is no change for the Band D rate at £70.50.

To consider the Financial Regulations.

8F/21 Whiteparish Parish Council Finance Committee members reviewed the Financial Regulations and RESOLVED to recommend there are no amendments.

7.27pm Cllr Francis arrived.

To consider the Reserves Policy.

9F/21 Whiteparish Parish Council Finance Committee members reviewed and RESOLVED to recommend increasing the general reserve target to 60% of the prevailing years precept on the Reserves Policy (as a result of an increase in Clerks salary scale, employer pension and National Insurance contribution).

10F/21 Whiteparish Parish Council Finance Committee members RESOLVED to recommend a change in the rationale to the ear marked reserves as follows: re Capital asset purchase:

-Fund to facilitate purchase of land to allow Council to meet target open space per head within Whiteparish

-Fund to facilitate Council development of land as designated by Parish Council.

The value of the ear marked reserves to be retained at £62k.

To consider the Risk Assessment.

11F/21 Whiteparish Parish Council Finance Committee members reviewed the Risk Assessment and RESOLVED to recommend there are no amendments.

To consider any other financial matters.

12F/21 There were no other financial matters to consider.

The Chairman closed the meeting at 7.35pm.