



Whiteparish Parish Council

MINUTES of the virtual Zoom meeting of Whiteparish Parish Council held on Tuesday 4th August at 7.30pm.

Present: Cllr King (Chairman) and Cllrs Hayday, Palmer, Bishop, McFarland, Herrett, Randall, Bell and Sutherland (apologies – late)

In attendance: Mrs Maria Pennington, Parish Clerk. Unitary Cllr Richard Britton (apologies – late)
There were two members of the public present.

Public questions

Both members of the public did not wish to speak during public questions.

The Chairman advised a written statement had been received regarding Agenda item 6 To consider necessary action regarding fences which have been erected on Parish Council land without consent and had been circulated to all Councillors prior to the meeting.

The Chairman advised a written statement had been received regarding Agenda item 8 To review the quotes and agree the contractor for the work on the boundary on the northern side of the recreation ground and had been circulated to all Councillors prior to the meeting.

The Chairman opened the meeting at 7.33pm.

Apologies

162/20 Prior to the meeting apologies were received from Cllr Francis due to a prior commitment. Whiteparish Parish Council RESOLVED to note the absence for the reason given.

Declaration of Interests

163/20 Cllrs Hayday, Herrett and Bell declared a personal interest in agenda item 21 To consider Parish Council meetings returning to the Memorial Centre with effect from September 2020 as they are all Memorial Trust trustees.

164/20 Cllr King declared a personal interest in agenda item 8. To review the quotes and agree the contractor for the work on the boundary on the northern side of the recreation ground as his son is involved in the quotes.

165/20 Cllr King declared a personal interest in agenda item 10 Planning application 20/05238/FUL Arnwood The Street Whiteparish, SP5 2SL Erection of timber garden shed to front/side of property as he lives close to it.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

166/20 Whiteparish Parish Council RESOLVED to discuss items 8 To review the quotes and agree the contractor for the work on the boundary on the northern side of the recreation ground (consideration of tenders), 24 To report on progress of acquisition of land for cemetery and to consider and resolve recommendations from the cemetery working group (potential purchase of assets) and 25 To consider temporary increase of remuneration for Parish Council litter picker contractor (staffing matters) following the exclusion of the press and public.

Acceptance of minutes of virtual extra ordinary meeting held 28th May 2020

167/20 Whiteparish Parish Council RESOLVED to approve the Minutes of the extra ordinary meeting held on 28th May 2020 and they will be signed by the Chairman when safe and practicable.

Acceptance of minutes of virtual meeting held 30th June 2020

168/20 Whiteparish Parish Council RESOLVED to approve the Minutes of the meeting held on 30th June 2020 and they will be signed by the Chairman when safe and practicable.

To consider necessary action regarding fences which have been erected on Parish Council land without consent

169/20, 130/20 The Clerk reported that both landowners have responded to the Parish Council enquiries and have admitted they have erected a fence on Parish Council land without consent and their correspondence has been forwarded to all councillors. One landowner is now requesting a licence to retain the fence. Correspondence was circulated to all councillors. The other landowner has not requested a licence. Whiteparish Parish Council RESOLVED to decline to grant a licence and to write to the landowners to ask them to remove the fences.

To approve the cost of copying Parish Council Land Registry documents held by the Parish Council solicitor

170/20 Whiteparish Parish Council RESOLVED for the Clerk to obtain a certified hard copy of the Parish Council Land Registry documents held by the Parish Council solicitor.

Planning and enforcement update

171/20, 133/20 The Clerk advised a response has been received from Wiltshire Council Head of Development Management which had been circulated to all councillors and it was agreed it was an unprofessional response.

172/20, 134/20 The Chairman reported that Wiltshire Council enforcement have advised they will be attending Trickys Paddock shortly to assess the site regarding breaches before determining the appropriate form of action moving forward.

173/20 The Clerk advised that no update has been received from Wiltshire Council enforcement officer to date.

To consider a response to planning applications received:

174/20 20/04692/FUL Phlox Cottage The Street Whiteparish SP5 2SG. 2 storey rear replacement extension, major refurbishment including replacement fenestration and replacement front porch, new patio at rear. Whiteparish Parish Council RESOLVED to make no comment to this application.

175/20 20/04670/FUL 1 The Lynches Dean Lane Whiteparish, SP5 2RH. Replacement of an existing garden hut with a new garden building. Whiteparish Parish Council RESOLVED to make no comment to this application.

176/20 20/05238/FUL Arnwood The Street Whiteparish, SP5 2SL. Erection of timber garden shed to front/side of property. Whiteparish Parish Council RESOLVED to comment that if the planning officer is minded to approve this application then the Parish Council recommend a condition that the hedge be retained at a height above the eaves of the shed.

Finance update

177/20, 142/20, 101/20 The Clerk reported that the Barclaycard set up has been problematic and further to complaints from the Clerk, Barclaycard have paid a credit of £100 to the Parish Council as a gesture of goodwill.

178/20 The Clerk reported that the audit of the Annual Return for 2019/2020 has now been completed by PKF Littlejohn. On the basis of their review of the annual return, the information provided is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

To approve accounts for payment and to record the bank balances

179/20 Whiteparish Parish Council RESOLVED to authorise payments totalling £1,732.73
Community Account Balance 04.08.20 - £53,292.96
Business Reserve 04.08.20 - £62,276.32

To consider quote for internal audit and all year-round financial advice service 2020/2021

180/20 The Clerk advised that Lightatouch have quoted £200.00 for 2020/2021 accounts. A discussion took place regarding the annual effectiveness of the audit and the support that Lightatouch give during the year. Whiteparish Parish Council RESOLVED to approve Lightatouch for the internal audit 2020/2021.

To approve the replacement sign at the skatepark

181/20 The Clerk reported that during an inspection of the skatepark it was noted that the signage had disappeared. Using 3.4 of the Financial Regulations the Clerk ordered a replacement sign which the Chairman has erected. Three quotes were obtained and circulated to all councillors and the Clerk accepted Downton Signs at £58.00 Whiteparish Parish Council RESOLVED to approve the replacement sign at the skatepark.

To approve repair of fence on eastern boundary of the recreation ground

182/20 The Clerk reported that a hole has been cut in the fencing on the eastern boundary of the recreation ground. A resident has been in contact with the Clerk about undertaking the repair and the situation is ongoing at present.

To approve the installation of a post on Romsey Road in order to position the speed indication device (SID)

183/20 Cllr Hayday updated the Parish Council that the lighting contractor for Wiltshire Council has expressed concerns for the SID and a solar panel to be situated on the lamp post opposite the Parish Lantern. Wiltshire Council have assessed the site with a view to installing a standalone post at a cost. Whiteparish Parish Council RESOLVED to spend up to a maximum of £350.00 for the post and its installation.

To approve a fixed solar panel for the speed indication device (SID) plus necessary attachments and installation

184/20 Cllr Hayday reported to the Parish Council that the volunteers of the SID have investigated having a solar panel to assist in the working of the SID. The Clerk has received a quote for the solar panel of £285 + VAT. Whiteparish Parish Council RESOLVED to approve this cost and to also ask Wiltshire Council Community Area Transport Group (CATG) for a back dated application as at present there are no meeting dates set for CATG applications.

To consider and approve replacement street name plate at The Triangle

185/20, 153/20 The Clerk advised that the street name plate at The Triangle is in poor condition and was on the list for Wiltshire Council renewal. The Clerk has been advised that residents are arranging the replacement of the street name plate therefore no further action is required.

To consider maintenance on village street name plates

186/20 The Clerk advised that a list be compiled of village street name plates that require maintenance or are missing. A notice has already been put in the Steeple and Street.

To consider a suggestion by a resident that the Parish Council recommends to the Highways Authority that the A27 through Whiteparish be downgraded to a B road

187/20 A discussion took place and it was agreed that as the Parish Council has pursued this matter on previous occasions and have been unsuccessful it was considered to make no further investigations into this matter.

To consider Parish Council meetings returning to the Memorial Centre with effect from September 2020

188/20 The Clerk reported that the National Association of Local Councils (NALC) continued advice is to meet remotely unless there is no alternative means of meeting. Local Councils have the powers to hold public meetings remotely until May 2021. Whiteparish Parish Council RESOLVED to continue holding meetings remotely.

Rights of Way and Common Land update

189/20 The Clerk reported that ROW 1 is blocked with a tree trunk and the landowner has been informed.

190/20 The Clerk reported further issues with low hanging branches on ROW 30 and this has been reported to Wiltshire Council ROW.

191/20 Cllr Herrett reported that ROW 22 has been cleared near to Miles Lane.

Highways update

192/20 The Clerk reported that there are continued safety concerns over the road surface in The Triangle however Wiltshire Council have advised that it is delamination of the wearing surface and does not meet their criteria for intervention but they will monitor the situation.

193/20 The Clerk reported residents' concerns regarding the path between The Triangle and Dean Lane being cleaned by Wiltshire Council and debris put over railings into Dean Lane. Wiltshire Council confirmed that the Parish Steward removed what he was able to and the remainder was for the sweeper to action. Wiltshire Council are to review if the sweeper is required again.

194/20, 158/20 The Clerk reported that Highways England have informed us of an A36 road closure with diversion via A27 through Whiteparish running 8pm to 6am until 15th August.

195/20, 159/20, 110/20 The Clerk advised the highways works regarding the ditch at Miles Lane on the 's' bend has been completed by Wiltshire Council.

196/20 Reports from representatives:

School: Cllr Bell updated on the school.

Memorial Trust: Cllr Hayday gave a report on the Memorial Trust.

New Forest National Park: Cllr Palmer had circulated her report prior to the meeting.

Whiteparish Education Foundation: Cllr Palmer updated on the Education Foundation.

Neighbourhood Tasking Group: Cllr Bishop updated on Police and the NTG.

Youth: Cllr Sutherland updated on the Youth Group.

Area Board: Unitary Cllr Britton advised they are aiming for a virtual Area Board at the end of September.

Correspondence/communications update

197/20 The Clerk circulated the report prior to the meeting.

The Chairman closed the meeting at 9.30pm.

The next meeting is to be held on Tuesday, 8th September 2020 at 7.30pm via Zoom (provisional)