



# Whiteparish Parish Council

**MINUTES** of the Meeting of Whiteparish Parish Council held on Tuesday 19<sup>th</sup> September 2023 at 7.30pm in the Memorial Centre, Whiteparish.

**Present:** Cllrs King (Chairman), Bishop, Camley, Hayday (apologies received - two minutes late), McFarland and Palmer.

**In attendance:** Maria Pennington (Parish Clerk), Unitary Councillor Richard Britton and 1 member of the public.

## **Public questions**

The member of the public had no questions to raise. PC Harry Murphy had sent his apologies and the Clerk read out his report at his request.

## **To receive and accept apologies for absence.**

**226/23** Prior to the meeting apologies were received from Cllrs Bell, Gould and Pavey due to prior engagements and Cllr Francis due to work commitments. Whiteparish Parish Council RESOLVED to accept the apologies for the reasons given.

## **To receive any Declarations of Interest from Members.**

**227/23** There were no declarations of interest.

## **Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.**

**228/23** This item was not required.

## **To receive written applications for the office of parish councillor and co-opt candidate to fill the vacancy.**

**229/23** The Clerk reported that no applications have been received.

## **To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Tuesday 15<sup>th</sup> August 2023.**

**230/23** Whiteparish Parish Council RESOLVED to approve the minutes of the meeting held on 15<sup>th</sup> August 2023 and they were signed by the Chairman.

## **To consider and agree a response to planning applications received:**

**231/23 PL/2023/06758** Ash Hill Cottage, Ash Hill Common, Sherfield English, Romsey SO51 6FU. The installation of 24 ground solar panels within the grounds (field) of the property. Whiteparish Parish Council RESOLVED to make no comment to this application.

**232/23 PL/2023/07129** Ash Hill Barn, Bunny Lane, Sherfield English, Romsey SO51 6FU. Demolition of agricultural building to allow for construction of new dwelling and associated works. Whiteparish Parish Council RESOLVED to make no comment to this application.

## **To note the Wiltshire Council Strategic Planning Committee's (WCSPC) decision of: PL/2022/09532 Land at Romsey Road, Whiteparish, Salisbury, Wiltshire. Outline application (all matters reserved except external access) for a residential development of up to 25 dwellings with access to Romsey Road, parking, open space, landscaping and drainage.**

**233/23** The decision of WCSPC to grant permission subject to a S106 agreement was noted.

**To note that the Wiltshire Council Play and Leisure Strategy Officer has confirmed the S106 agreement for the Romsey Road development regarding funds for formal sports can be assigned to the Parish Council to improve sports facilities in Whiteparish.**

234/23 This item was noted.

**Planning and enforcement update.**

235/23 The Clerk had circulated the update prior to the meeting. It was agreed that the Clerk continue to chase Wiltshire Council enforcement regarding alleged breaches at Tricky's Paddock.

**Finance update.**

236/23 The Clerk advised no updates as the items are within the agenda.

**To update on the closure of Barclays Bank accounts.**

237/23, 209/23 The Clerk reported that the Barclays Bank account funds have been received into the Unity Trust current account however Barclays Bank have not yet sent the closing statements and access to Barclays online has been blocked.

**To approve accounts for payment and to record the bank balances.**

238/23 Whiteparish Parish Council RESOLVED to authorise payments totalling £3,115.77  
Barclays Bank Community & Savings Account 16.09.23 – awaiting confirmation from Barclays Bank that balance of £957.36 has been transferred to UTB and accounts closed.  
Unity Trust Bank Current Account 16.09.23 - £13,486.58  
Unity Trust Bank Savings Account 16.09.23 - £70,414.94  
Cambridge & Counties Bond 16.09.23 - £30,000.00

**To approve Parish Council insurance.**

239/23 The Clerk advised that the insurance renewal date is 1<sup>st</sup> October. Quotes for 1 and 3 year terms had been circulated prior to the meeting and Whiteparish Parish Council RESOLVED to approve the 3-year term with Zurich at £795.42.

**To review and approve the Privacy & Cookie Policy.**

240/23 Whiteparish Parish Council RESOLVED to approve the amended Privacy and Cookie Policy.

**To consider an expectation for the Parish Council to seek re-classification of Clay Street and Hop Gardens.**

241/23 Whiteparish Parish Council RESOLVED for the Clerk to contact Wiltshire Council to seek advice on this process and for the Clerk to report back to the Council at a subsequent meeting before any decisions are made.

**To note the extract from Wiltshire Council Highway Record showing highways maintainable at public expense.**

242/23 This item is deferred as Wiltshire Council have not confirmed an up-to-date record.

**To discuss the details of the event organiser and firework company's Public Liability Insurances and Risk Assessments for the firework display on Parish Council land.**

243/23 Whiteparish Parish Council RESOLVED to accept the details of the event organiser and firework company's Public Liability Insurance and Risk Assessments for the firework display on Parish Council land.

**To update on progress of the legal agreement for occupation of the Parish Council field.**  
244/23, 216/23, 197/23 The Clerk reported that the legal agreement is with the prospective tenant.

**To consider the additional maintenance works on part of the boundary of the recreation ground.**

245/23 It was agreed for the Clerk to seek 1 year and 3 year contracts for the additional maintenance works on part of the boundary of the recreation ground.

**Rights of Way and Common Land update.**

246/23, 219/23, 126/23, 89/23, 22/23, 377/22, 347/22 ROW 4 stile at Clay Street still requires fixing.

247/23, 20/23 It appears there is still spoil dumped on a part of Whiteparish Common - CL82 Hop Gardens/Clay Street. It was agreed for the Clerk to write again to the neighbouring landowner to confirm that it is still their intention to make good.

**Highway's update including list of works for Parish Steward – next visits 10<sup>th</sup> October and 7<sup>th</sup> November 2023.**

248/23 It was agreed to request the Parish Steward to clear all the Newton Lane road signs of vegetation, to attend to the weeds in the verges at Ashmore Close, Green Close and Highlands Way and to arrange the road sweeper in these areas, to clear the footpath by the Common Road layby near the church and to clear the pseudo footpath of debris. Councillors to inform the Clerk of any additional jobs.

249/23 The gully on Brickworth Road near to Tricky's Paddock requires clearing. Clerk to report to Highways.

250/23 The Romsey Road at Cowesfield requires clearing of mud. Clerk to report to Highways.

251/23 The Clerk reported Parkwater Road will be closed on 28<sup>th</sup> September for 2 days.

**252/23 Reports from representatives for information purposes only:**

**Memorial Trust:** Cllr Bishop updated on the Memorial Trust activities including bookings from local football teams.

**New Forest National Park:** Cllr Palmer advised there has been no meeting.

**Area Board:** Unitary Cllr Britton reported on the last area board meeting. The next Area Board is at Downton on 7<sup>th</sup> December 2023 at 7pm.

**Whiteparish Education Foundation:** Cllr Palmer advised a couple of applications have been received.

**Neighborhood Tasking Group:** Cllr Bishop advised there has been no meeting.

**Correspondence/communications update**

253/23 The Clerk had circulated the update prior to the meeting and reminded Councillors that a response to the Local Plan Consultation will be requested at the next Parish Council meeting.

The next scheduled Parish Council meeting is to be held on Tuesday, 24<sup>th</sup> October 2023 at 7.30pm in the Memorial Centre.

The Chairman closed the meeting at 8.25pm.