



Whiteparish Parish Council

MINUTES of the meeting of Whiteparish Parish Council held on Tuesday 25th April 2023 at 7.30pm in the Memorial Centre, Whiteparish.

Present: Cllrs King (Chairman), Hayday (Vice Chairman), Bell, Bishop, Camley, Palmer and Pavey.

In attendance: Unitary Councillor Richard Britton and Maria Pennington (Parish Clerk).

Public questions

There were no members of the public present.

Unitary Cllr Britton gave an update on Wiltshire Council.

PC Pete Jung and PC Harry Murphy had sent their apologies and the Clerk read out the brief update on recent issues in Whiteparish on their behalf.

To receive and accept apologies for absence.

97/23 Prior to the meeting apologies were received from Cllrs McFarland and Francis due to work commitments and Cllr Gould due to a prior engagement. Whiteparish Parish Council RESOLVED to accept the apologies for the reasons given.

To receive any Declarations of Interest from Members.

98/23 Cllr King declared a personal interest in agenda item 6a. PL/2023/02422 Unit 7, Ash Hill Common, Sherfield English - Certificate of lawfulness for the operation of business outside of the originally consented hours restricted under planning permission S/2002/1994 as the owner of the site carries out work for him.

99/23 Cllr King declared a personal and pecuniary interest in agenda item 27. To consider quotations for Parish Council field maintenance. Cllr King stated he will take no part in the debate, temporarily leaving the room and the meeting will be passed to the Vice Chair, as his son is one of the contractors tendering for the work.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

100/23 Whiteparish Parish Council RESOLVED to discuss item 27. To consider quotations for Parish Council field maintenance (consideration of quotes) should any members of the public arrive later in the meeting.

To receive written applications for the office of parish councillor and co-opt candidate to fill the vacancy.

101/23 No written applications have been received.

To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Tuesday 28th March 2023.

102/23 Whiteparish Parish Council RESOLVED to approve the Minutes of the Parish Council meeting held on 28th March 2023 as a true record and they were signed by the Chairman.

To consider and agree a response to planning applications received:

103/23 PL/2023/02422 Unit 7, Ash Hill Common, Sherfield English, SO51 6FU Certificate of lawfulness for the operation of business outside of the originally consented hours restricted under planning permission S/2002/1994. Whiteparish Parish Council RESOLVED, with 4 abstentions, to make no comment to this application.

Planning and enforcement update.

104/23 The Clerk advised notification had been received of planning application PL/2023/02971 51 Highlands Way, after publication of the agenda. The Wiltshire Council planning officer has agreed to an extension for the Parish Council to submit their comments in order for it to be considered at the next Parish Council meeting on 30th May 2023.

To approve the Asset Register.

105/23 Whiteparish Parish Council RESOLVED to approve the Asset Register.

To receive and note the Internal Audit Letter Report 2022/2023.

106/23 Whiteparish Parish Council RESOLVED to acknowledge receipt and note the Internal Audit Letter Report 2022/2023 from Lightatouch.

To receive and note the Annual Internal Audit Report 2022/2023.

107/23 Whiteparish Parish Council RESOLVED to acknowledge receipt and note the Annual Internal Audit Report 2022/2023 from Lightatouch contained within the Annual Governance and Accountability Return.

To complete and approve the Annual Governance Statement 2022/2023 for submission to the Parish Council's External Auditors.

108/23 Whiteparish Parish Council RESOLVED to agree with each of the eight statements, with the ninth statement not applicable to Whiteparish Parish Council, and approved the Annual Governance Statement 2022/2023. The Statement was signed by the Chairman and the Clerk.

To approve the Accounting Statements 2022/2023 for submission to the Parish Council's External Auditors.

109/23 Whiteparish Parish Council RESOLVED to approve the Accounting Statements 2022/23 and they were signed by the Chairman.

To approve the dates of 5th June to 14th July as the period for the exercise of public rights for the Annual Governance and Accountability Return (AGAR) for the year ended 31st March 2023.

110/23 Whiteparish Parish Council RESOLVED to approve the period for the exercise of public rights from 5th June to 14th July for the Annual Governance and Accountability Return for the year ended 31st March 2023.

To approve accounts for year ended 31st March 2023.

111/23 Whiteparish Parish Council RESOLVED to approve the accounts for year ended 31st March 2023 and they were signed by the Chairman and the Clerk.

To approve accounts for payment and to record the bank balances.

112/23 Whiteparish Parish Council RESOLVED to authorise payments totalling £589.80.
Barclays Bank Community Account 21.04.23 - £10,412.14
Barclays Bank Business Reserve 21.04.23 - £20,480.29
Unity Trust Bank Current Account 21.04.23 - £4,911.20
Unity Trust Bank Savings Account 21.04.23 - £70,020.62

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Date.....

To note the Unity Trust Bank update.

113/23 The Clerk reported that she has received confirmation from four of the Councils' five signatories that they are registered for internet banking. She has received no response from Cllr Francis. Whiteparish Parish Council noted the update.

To authorise the Clerk/RFO to be able to transfer funds between accounts held at the same bank.

114/23 Whiteparish Parish Council RESOLVED for the Clerk to investigate whether this is possible without being made a signatory.

To consider investigating an additional savings account.

115/23 Whiteparish Parish Council RESOLVED for the Clerk to investigate options for an additional savings account.

To approve meeting dates for 2024.

116/23 The Clerk had circulated the dates prior to the meeting and Whiteparish Parish Council RESOLVED to accept the meeting dates for 2024.

To receive a report further to the Clerk achieving the CiLCA qualification.

117/23 The Clerk reported that further to her achieving CiLCA she would like to record her grateful thanks to Councillors and the Parish Council for its support. The Parish Council wished it to be noted that it appreciates the Clerks effort and that it strengthens the governance of the Council.

To nominate three Memorial Trust Trustees.

118/23 Jim Bishop, Julie Bell and Pat Pavey were re-elected as Memorial Trust Trustees.

To consider a request from a resident for funding of a Coronation Celebration.

119/23 A request for some funding support from the Parish Council towards a residents' plans to celebrate the Coronation of King Charles III had been received. The Parish Council RESOLVED it has already determined the allocation of funds to commemorate the Coronation with a new bench.

To approve a bench to commemorate the Coronation of King Charles III.

120/23, 84/23 Whiteparish Parish Council RESOLVED to accept the quotation for an Earth Anchors Surrey Seat with engraved inscription on the back slat of "HM King Charles III Coronation 6th May 2023" and for the Clerk to be able to have the authority to spend an additional £100.00 should the inscription and ground fixings necessary exceed the bench quotation. The Clerk to ask the Memorial Trust for the benches exact position in order to determine fixings and for the Clerk to get quotes for installation.

To consider the management of the flower tubs situated opposite the village shop.

121/23, 85/23 The Clerk advised that the Garden Club have not yet confirmed if they are able to take over the management of the flower tubs. Whiteparish Parish Council RESOLVED that whilst waiting to hear back from the Garden Club the Clerk seeks to obtain quotes for planting, maintenance and watering of the flower tubs. It was also noted that since the agenda was published Courtens Garden Centre have kindly offered to donate some plants for the tubs.

To consider entering the CPRE Wiltshire and CCM Technologies Best Kept Village competition – Laurence Kitching Award.

122/23 As the winners from each category in the County Round are excluded from entering the Best Kept Village Competition for the following two years, they are invited to compete for the Laurence Kitching Award. This is a ‘head-to-head’ competition with the other five villages excluded from the Best Kept Village Competition. Whiteparish Parish Council RESOLVED, with 3 abstentions, to enter the competition.

To consider applications for the grazing of the Parish Council field.

123/23 There have been no applications.

8.25pm Cllr King, Chairman, temporarily left the meeting and Cllr Hayday as Vice Chair took over the meeting.

To consider quotations for Parish Council field maintenance.

124/23 Prior to the meeting the Clerk had circulated a confidential summary of quotations for the works reporting that two of the contractors she had contacted for quotes had not supplied quotations. Whiteparish Parish Council RESOLVED to accept the quotation from SK Wrapping. 8.30pm Cllr King, Chairman, returned to the meeting and took over as Chairman.

Rights of Way and Common Land update.

125/23, 90/23 The Chairman reported that the Wiltshire Council Whiteparish Path no.42 Definitive Map and Statement Modification Order 2022 which proposes to add a footpath (The Drove) in Whiteparish was considered by Members of the Wiltshire Council Southern Area Planning Committee (WCSAPC) on 30th March 2023.

The Members of the WCSAPC made the following resolution:

That “The Wiltshire Council Whiteparish Path no.42 Definitive Map and Statement Modification Order 2022” be forwarded to the Secretary of State with a neutral stance from Wiltshire Council regarding the determination of the Order, as it is not possible for Wiltshire Council to reach a decision where the evidence is finely balanced in the balance of probabilities test and may only be resolved by witnesses giving evidence and being cross-examined on their evidence at a public inquiry.

126/23, 89/23, 22/23, 377/22, 347/22 The landowner has confirmed that, as soon as it is practicable, the stile at ROW 4 Clay Street will be replaced.

127/23 Cllr Camley reported the stile with ROW 6 and ROW 7 is insecure. The Clerk will contact Wiltshire Council.

Highway’s update.

128/23 The Clerk advised Highways England have confirmed the traffic lights on the A36 with the A27 are operating correctly now. They advised it was a fault where the 24v supply to the vehicle detection had failed.

129/23 Reports from representatives:

Memorial Trust: Cllr Bishop updated on the Memorial Trust activities.

New Forest National Park: Cllr Palmer advised there has been no meeting.

Area Board: The next meeting is on Thursday 25th May 2023 at Winterbourne. There is also a Local Highway and Footway Improvement Group (LHFIG) meeting on 10th May at Wiltshire Council Bourne Hill offices.

Whiteparish Education Foundation: Cllr Palmer gave an update.

Neighbourhood Tasking Group: Cllr Bishop advised the next meeting is on 31st May 2023.

Cllr King reported on the Raymond Brown meeting he attended last week.

Correspondence/communications update

130/23 The Clerk had circulated the update prior to the meeting. There were no queries.

The next scheduled full Parish Council meeting is the Annual General Meeting to be held on Tuesday, 30th May 2023 at 7.30pm in the Memorial Centre.

The Chairman closed the meeting at 8.51pm.

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