



# Whiteparish Parish Council

**MINUTES** of the Meeting of Whiteparish Parish Council held on Tuesday 15<sup>th</sup> August 2023 at 7.30pm in the Memorial Centre, Whiteparish.

**Present:** Cllrs King (Chairman), Bell, Bishop, Camley, Gould, Hayday, McFarland, Palmer and Pavey.

**In attendance:** Maria Pennington (Parish Clerk) and 1 member of the public.

**Public questions**

The member of the public raised their concerns over the need for Wiltshire Council to cut the bank verge on the A27 adjacent to the Memorial Ground and expressed a wish for it to be left to re-wild with perhaps the possibility of adding in wildflower seeds.

**To receive and accept apologies for absence.**

**198/23** Prior to the meeting apologies were received from Cllr Francis due to a prior engagement. Whiteparish Parish Council RESOLVED to accept the apology for the reason given. Unitary Councillor Richard Britton and PC Harry Murphy had also sent their apologies.

**To receive any Declarations of Interest from Members.**

**199/23** Cllr Camley declared a personal interest in agenda item 12. To consider the traffic survey results of the A27 Brickworth Road and to agree any action as he lives close by and raised this request initially.

**Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.**

**200/23** This item was not required.

**To receive written applications for the office of parish councillor and co-opt candidate to fill the vacancy.**

**201/23** The Clerk reported that no applications have been received.

**To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Tuesday 4<sup>th</sup> July 2023.**

**202/23** Whiteparish Parish Council RESOLVED to approve the minutes of the meeting held on 4<sup>th</sup> July 2023 and they were signed by the Chairman.

**To consider and agree a response to planning application received:**

**203/23 PL/2023/05865 The Gables, Dean Lane, Whiteparish SP5 2RJ. Proposed works to trees in a conservation area Proposed TG1: Sycamore group. Reduce by 2.5m.**  
Whiteparish Parish Council RESOLVED to make no comment to this application.

**To note on 16<sup>th</sup> August 2023 at 10.30am at County Hall, Trowbridge the Wiltshire Council Strategic Planning Committee will be meeting for determination of the outline planning application: PL/2022/09532 Land at Romsey Road, Whiteparish, Salisbury, Wiltshire. Outline application (all matters reserved except external access) for a residential development of up to 25 dwellings with access to Romsey Road, parking, open space, landscaping and drainage.**

**204/23** This item was noted.

**Planning and enforcement update.**

**205/23** The Clerk had circulated the update prior to the meeting. There were no queries.

**Finance update.**

**206/23** The Clerk reported that the audit of the Annual Return for 2022/2023 has now been completed by PKF Littlejohn. On the basis of their review of the annual return, the information provided is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

**207/23** The Clerk reported the Notice of Conclusion of Audit for the AGAR 31st March 2023 has been published on the Parish Council website as per the external auditor's guidance.

**To approve accounts for payment and to record the bank balances.**

**208/23** Whiteparish Parish Council RESOLVED to authorise payments totalling £2,906.96.

Barclays Bank Community Account 11.08.23 - £412.14

Barclays Bank Savings Account 11.08.23 - £543.76

Unity Trust Bank Current Account 11.08.23 - £15,644.99

Unity Trust Bank Savings Account 11.08.23 - £70,414.94

Cambridge & Counties Bond 11.08.23 - £30,000.00

**To approve the closure of the Barclays Bank accounts.**

**209/23** The Clerk reported that the Unity Trust Bank accounts are open and requested for the Barclays Bank accounts to be closed. Whiteparish Parish Council RESOLVED for the Barclays Bank accounts to be closed and to transfer the balance to Unity Trust Bank.

**To consider the traffic survey results of the A27 Brickworth Road and to agree any action.**

**210/23** It was proposed to install a Speed Indication Device on this section of Brickworth Road in the area of Martins Rise. There was no seconder and the motion failed.

**To approve purchasing bulbs for the village planters.**

**211/23** The Clerk advised that a member of the Garden Club had suggested they could plant spring bulbs in the village planters. Whiteparish Parish Council RESOLVED the purchase of bulbs up to £50.00.

**To consider the management of the grass bank verge at Romsey Road adjacent with the Memorial Ground, owned by Wiltshire Council, following requests from two residents.**

**212/23** With a suggestion to re-wild this area owned by Wiltshire Council, Whiteparish Parish Council decided this would put the existing bulb planting at risk and was not appropriate.

**To approve additional support from the website provider when necessary.**

**213/23** The Clerk reported that e-mango, the website provider, can provide hands on support with the website for 2 hours at £25.00 per hour which would be beneficial during periods of staff unavailability. Whiteparish Parish Council RESOLVED, with one abstention, to approve additional support from e-mango when necessary.

**To note the results of the Laurence Kitching Award and to approve the use of voluntary labour in connection with the Best Kept Village competition to comply with Parish Council insurance.**

**214/23** It was noted that Whiteparish came third in the Laurence Kitching Award.

**215/23** The Clerk advised the Best Kept Village Standard will require dismantling by the Parish Council and/or by volunteers sometime in September for collection by the 2023 winners.

Whiteparish Parish Council RESOLVED to approve use of Parish Council and/or volunteers in connection with dismantling of the Standard to comply with Parish Council insurance.

**To approve the tenancy agreement for occupation of the Parish Council field.**

**216/23** Prior to the meeting the Clerk had circulated the tenancy agreement. Whiteparish Parish Council RESOLVED, with one abstention, to approve the tenancy agreement for occupation of the Parish Council field.

**Rights of Way and Common Land update.**

**217/23** ROW 20 path is now clear of crops, however both stiles are obstructed by vegetation – starting at Bridleway 33 towards Dean Lane.

**218/23** ROW's 21, 22 and 23 have stiles obstructed by vegetation.

**219/23, 126/23, 89/23, 22/23, 377/22, 347/22** ROW 4 stile at Clay Street still requires fixing and is now obstructed by vegetation.

**Highway's update.**

**220/23** The Clerk reported that a section of Dean Lane from the junction of Miles Lane to West Dean will be closed on 4<sup>th</sup> September 2023 for 3 days.

**221/23** The Clerk reported Parkwater Road will be closed on 28<sup>th</sup> September for 2 days.

**222/23, 194/23** Cllr Hayday reported that there had been an over flowing drain at Common Road with the A27 which was dealt with by Southern Water. The Clerk advised there have been no further reports of unpleasant smells in this area.

**223/23, 168/23, 68/23** Wiltshire Council Highways have advised they will be carrying out some maintenance on Dean Lane near the Miles Lane junction.

**224/23 Reports from representatives:**

**Memorial Trust:** Cllr Bishop updated on the Memorial Trust activities and will send a reminder to the school about the Firework Display risk assessment for the Parish Council.

**New Forest National Park:** Cllr Palmer advised there has been no meeting.

**Area Board:** The next Area Board is at Winterslow on 7<sup>th</sup> September 2023 at 7pm.

**Whiteparish Education Foundation:** Cllr Palmer advised a couple of applications have been received.

**Neighbourhood Tasking Group:** Cllr Bishop will circulate the latest meeting report.

**Correspondence/communications update**

**225/23** The Clerk had circulated the update prior to the meeting. PC Harry Murphy had also sent in his report which was read out.

The next scheduled Parish Council meeting is to be held on Tuesday, 19<sup>th</sup> September 2023 at 7.30pm in the Memorial Centre.

The Chairman closed the meeting at 8.45pm.