



# Whiteparish Parish Council

**MINUTES** of the meeting of Whiteparish Parish Council held on Tuesday 6<sup>th</sup> September 2022 at 7.30pm in the Memorial Centre, Whiteparish.

**Present:** Cllrs King (Chairman), Hayday, Palmer, McFarland, Bishop, Francis, Pavey and Camley.  
**In attendance:** Mrs Maria Pennington (Parish Clerk) and Unitary Councillor Richard Britton (apologies received that he would be late due to a prior meeting).

## **Public questions**

There was one member of the public present and PC Pete Jung.

PC Pete Jung gave an update on recent issues in Whiteparish and that the Police are hoping to hold a bike security marking event in Whiteparish on Saturday 5<sup>th</sup> November.

There were no public questions.

The Chairman opened the meeting at 7.37pm.

## **To receive and accept apologies for absence.**

**219/22** Prior to the meeting an apology was received from Cllr Bell due to holiday. Whiteparish Parish Council RESOLVED to accept the apology for the reason given.

## **To receive any Declarations of Interest from Members.**

**220/22** Cllr Hayday declared a personal interest in agenda item 6.e PL/2022/05496 29 Green Close, Whiteparish, SP5 2SB. Detached single-storey workshop in rear garden as he knows the applicant.

**221/22** Cllrs Bishop and Pavey declared a personal interest in agenda item 18. To review and approve the Land Management Agreement between the Parish Council and the Memorial Trust as they are Trustees of the Whiteparish Memorial Trust.

**222/22** Cllr King declared a personal interest in agenda item 19. To review speed enforcement measures within the village as a speed indicator device maybe erected outside his home.

**223/22** Cllr Hayday declared a personal interest in agenda item 19. To review speed enforcement measures within the village as he is the community speed watch co-ordinator.

**224/22** Cllr Camley declared a personal interest in agenda item 19. To review speed enforcement measures within the village as he has previously commented on traffic speed on Brickworth Road.

**225/22** Cllr King declared a personal interest in agenda item 21. To discuss straw deposits in the village as he is a farmer.

## **Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.**

**226/22** This item was not required.

## **To receive written applications for the office of parish councillor and co-opt candidates to fill the existing two vacancies.**

**227/22** The Clerk reported that no written applications have been received.

**Acceptance of minutes of meeting held 2<sup>nd</sup> August 2022.**

**228/22** Whiteparish Parish Council RESOLVED, with three abstentions from Cllrs Hayday, McFarland and Francis due to absence at the 2<sup>nd</sup> August meeting, to approve the minutes of the meeting held on 2<sup>nd</sup> August 2022 and they were signed by the Chairman.

**To consider a response to planning applications received:**

**229/22 PL/2022/05825 Abbotstone House**, The Street, Whiteparish, SP5 2SH.

G1 - Group of Cherry Plum on rear boundary - Cut back branches overhanging lane in line with boundary fence. Reduce remaining canopy by 2m and reshape. Whiteparish Parish Council RESOLVED to make no comment to this application.

**230/22 PL/2022/06017 Youngs Farm**, The Street, Whiteparish, SP5 2SH.

Trees along road side boundary of Youngs Farm including Yews and Crab Apple to be cut back from road and foot path. Whiteparish Parish Council RESOLVED to make no comment to this application.

**231/22 PL/2022/06279 6 Newton Bungalows**, The Street, Whiteparish SP5 2SN.

T1 Cedar- Fell due to proximity to house, historic limb failure, overshadowing to garden and detrimental effect on adjacent Silver Birch. Whiteparish Parish Council RESOLVED to make no comment to this application.

**232/22 New Forest National Park 22/00577 Land of Chadwell**, Southampton Road,

Whiteparish, SP5 2QW Manege; 1.25m High post and rail fence with gate. Whiteparish Parish Council RESOLVED to accept the decision reached by the National Park Authority's Officers under their delegated powers.

**233/22 PL/2022/05496 29 Green Close**, Whiteparish, SP5 2SB. Detached single-storey workshop in rear garden. Whiteparish Parish Council RESOLVED to make no comment to this application.

**234/22 PL/2022/06065 & PL/2022/06344 Listed building consent (Alt/Ext)**

**Titchbourne Barn**, Moor Lane, Whiteparish, SP5 2JX. Replacement of fixed windows, removal of non-original balconies and replacement with patent glazing, new glazed sliding doors, internal void and staircase layout altered. Whiteparish Parish Council RESOLVED to follow the advice of the Wiltshire Council Conservation/Heritage Officer.

**235/22 PL/2022/05976 Little Rest**, The Street, Whiteparish, SP5 2SG.

Variation of condition 2 (approved plans) & 3 on PL/2022/03213. Whiteparish Parish Council RESOLVED to make no comment to this application.

**236/22 Amended plans to PL/2022/04810 High Croft**, Croft Heights, Whiteparish, SP5 2SU.

Demolition of existing 5 bed dwelling and erection of erection of 4 bed dwelling with garage and parking. The Clerk reported the applicant has withdrawn their application.

**237/22 Amended plans to PL/2022/04864 Cottage Farm**, Common Road, Whiteparish, SP5

2RF. Detached garage. Whiteparish Parish Council RESOLVED to object to this application and recommends refusal due to over development of the site and to safeguard the character and appearance of the area which lies outside the village Settlement Boundary, hence why permitted development was removed on PL/2022/00489 by Wiltshire Council. Should the Planning Officer be minded to approve this application the Parish Council recommends there is a condition that it is ancillary to the main dwelling.

**Planning and enforcement update.**

**238/22** The Clerk had circulated the update prior to the meeting. There were no comments. The Clerk advised a Planning Application has just been received for Whitehaven and the planning officer has kindly given the Parish Council to 12<sup>th</sup> October to respond.

**Finance update.**

**239/22** The Clerk reported that the audit of the Annual Return for 2021/2022 has now been completed by PKF Littlejohn. On the basis of their review of the annual return, the information provided is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

**240/22** The Clerk reported the Notice of Conclusion of Audit for the AGAR 31st March 2022 has been published on the Parish Council website as per the external auditor's guidance.

**241/22** The Clerk advised the Finance Committee will be considering the budget within the next 2 months. If councillors have any wishes for items to be considered for the budget, then to please make the Clerk or the Finance Committee aware.

**To approve accounts for payment and to record the bank balances.**

**242/22** Whiteparish Parish Council RESOLVED to authorise payments totalling £1,584.61.

Community Account Balance 02.09.22 - £37,037.80

Business Reserve 02.09.22 - £62,298.93

**To consider continuing with the SAAA arrangements into the central procurement of external auditors.**

**243/22** Whiteparish Parish Council RESOLVED to continue to opt in to the External Audit Contract.

**To consider quotes for the internal audit and all year-round financial advice service 2022/2023.**

**244/22** The Clerk had circulated the information received for 3 quotes. Whiteparish Parish Council RESOLVED to approve Lightatouch for the internal audit 2022/2023.

**Long term insurance policy – to note increase in the cost of the annual premium.**

**245/22** The Clerk had circulated the policy prior to the meeting and advised there is actually a decrease of one penny. Whiteparish Parish Council RESOLVED to approve the annual premium of £870.12.

**To review the Grant Awarding Policy and Grant Awarding application form.**

**246/22** Whiteparish Parish Council reviewed the Grant Awarding Policy and Grant Awarding application form and RESOLVED to approve them with no amendments.

**To review preparations for Operation London Bridge.**

**247/22, 206/22, 176/22, 175/22, 63/20, 21/20, 301/19, 275/19** The Chairman reported that the Church would prefer the Book of Condolence to be in the Church and not in the village shop. The Parish Council agreed to ask the shop if the Book of Condolence could be placed there at the appropriate time as it felt that the shop would be able to provide the maximum availability for all villagers to have the opportunity to sign the book if they wish.

**To update on the Best Kept Village Competition, including collection of awards.**

**248/22, 209/22, 208/22, 207/22, 177/22** The Chairman reported that since collecting the Standard from Ramsbury the sign was in a poor state of repair and the CPRE have agreed for the Parish Council to arrange to have a new sign made for the Standard and this is progressing. The CPRE have confirmed they will re-imburse the Parish Council for any expense incurred. The location of the Standard is to be at the triangle of grass with the junction of Common Road and the A27. Unitary Cllr Richard Britton has kindly donated a Wiltshire flag for the unveiling ceremony. It was discussed who may be available to collect the awards at the ceremony on 25<sup>th</sup> September 2022.

**To consider a venue for the Best Kept Village Award Ceremony.**

**249/22, 210/22** Further to providing light refreshments and comfort break for the visitors to the ceremony, and the village hall already being in use, the Clerk advised that only one venue responded to offer refreshments on Sunday 25<sup>th</sup> September. Whiteparish Parish Council RESOLVED to accept the quotation submitted by The Kings Head and for the Clerk to purchase the biscuits.

**To approve the use of voluntary labour in connection with the Best Kept Village competition to comply with Parish Council insurance.**

**250/22** The Chairman advised that the Best Kept Village Standard requires erecting by the Parish Council or by volunteers. Whiteparish Parish Council RESOLVED to approve the use of voluntary labour in connection with the erection of the Best Kept Village Standard to comply with the Parish Council insurance.

**To review and approve the Land Management Agreement between the Parish Council and the Memorial Trust.**

**251/22, 212/22** Whiteparish Memorial Trust reviewed the existing Land Management Agreement at its meeting on 30<sup>th</sup> August 2022 and have advised there were no changes. Whiteparish Parish Council RESOLVED to also continue with the existing Land Management Agreement. The Chairman of the Memorial Trust and the Chairman of the Parish Council both signed the agreement.

**To review speed enforcement measures within the village.**

**252/22** Whiteparish Parish Council discussed the review of speed enforcement measures within the village and currently decided to do nothing at this time. The Clerk will investigate further with regards to traffic surveys, speed indication devices (SID's) and the Community Speedwatch Group (CSW).

**To consider the advice by the Highways Authority regarding horse warning signs.**

**253/22** The Clerk advised this information had only been received earlier in the day therefore it was agreed for the Clerk to collate the information and the Parish Council will discuss at a future meeting.

**To discuss straw deposits in the village.**

**254/22** The Clerk updated the Parish Council on the emails from a resident regarding concerns with straw deposits in the village and reminded councillors that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits.

It was noted that as Whiteparish is a rural, farming village with an A road running through it the issue of straw deposits will be ongoing therefore as the Parish Council has no powers to enforce this highway issue the matter was passed to Wiltshire Council. Wiltshire Council advised that anyone transporting hay or straw must ensure it is secured correctly, it's an offence to deposit hay and straw onto the highway to such an extent as to cause a hazard, hauliers must also ensure that that the load is not likely to cause a danger or a nuisance to any person or property by way of it falling or being blown from the vehicle and if there is a risk of hay or straw blowing off the load they should consider using netting or sheeting to cover the load. Wiltshire Council also advised that sweeping of straw by the council is a preventative action to maintain the highway and ensure drainage is maintained. They also advised they will again remind farmers of their responsibilities. On behalf of the Parish Council, the Clerk had also put a reminder in the Steeple & Street. Wiltshire Council also advised that they regularly meet with the police, however as the issue is about an individual vehicle evidence of the offender will probably be required for the police to follow up on any action. Action is at the discretion of the police.

**To note the response from Wiltshire Council regarding maintenance of the verge from Meadow Court to Courtens Garden Centre.**

**255/22, 179/22** Following requests from residents for the verges to be cut more regularly from Meadow Court to Courtens Garden Centre to aid safer passage for pedestrians the Clerk reported that Wiltshire Council have said as the areas fall outside the 30mph limit they cannot be added to the current Wiltshire Council schedule, due to safety grounds. They hope to add it to the early rural cut in the spring carried out by tractor flail.

**To update and note the summons to meetings to be transmitted in electronic format.**

**256/22** The Clerk updated on the Local Government (Electric Communications) (England) Order 2015 and it was noted that councillors can consent to receiving summons to meetings electronically. Councillors were invited to renew their consent to receive the summons to meetings electronically.

**Rights of Way and Common Land update.**

**257/22** Cllr Camley updated on overgrown vegetation at the stile where ROW 6 meets ROW 7 along with Waymarkers covered by vegetation. Both have been reported to Wiltshire Council.

**258/22, 182/22, 149/22 116/22** The Clerk advised that Wiltshire Council Rights of Way hope to attend to the damaged fencing and overgrown vegetation at ROW 26 in the autumn.

**Highway's update.**

**259/22, 216/22** The Clerk reminded of the temporary closure of Common Road on 24<sup>th</sup> and 25<sup>th</sup> September between 8pm and 5am to enable Openreach to carry out works.

**260/22** The Clerk advised there has been a complaint of weeds growing in verges and gutters in Highlands Way, Ashmore Close, Green Close and The Triangle. It is hoped Wiltshire Council will help with removal.

**261/22** There has been a report of blocked gullies in Green Close. The Clerk advised the gully tank team should be in the village week commencing 17<sup>th</sup> October 2022. Other gullies were also added to the list.

**262/22, 215/22** Following emergency gas works by SGN the temporary traffic lights at Common Road are still in place. The Clerk was asked to find out how long the temporary lights are planned to be in position for.

**263/22 Reports from representatives:**

**Memorial Trust:** Cllr Bishop updated on Memorial Trust activities.

**New Forest National Park:** Cllr Palmer had circulated her report of the last meeting prior to the meeting.

**Area Board:** The next meeting is 8<sup>th</sup> September at Whiteparish Memorial Centre.

**Whiteparish Education Foundation:** Cllr Palmer reported a few applications have been received. Further information on the WEF will be included in the village magazine.

**Neighbourhood Tasking Group:** Cllr Bishop advised there is no update.

**Correspondence/communications update**

**264/22** The Clerk had circulated the update prior to the meeting. There were no queries.

The next scheduled full Parish Council meeting is to be held on Tuesday, 11<sup>th</sup> October 2022 at 7.30pm in the Memorial Centre.

The Chairman closed the meeting at 9.10pm.