



# Whiteparish Parish Council

**MINUTES** of the virtual Zoom meeting of Whiteparish Parish Council held on Tuesday 8<sup>th</sup> September at 7.30pm.

**Present:** Cllr King (Chairman) and Cllrs Hayday, Palmer, Bishop, McFarland, Herrett, Bell, Francis and Randall (apologies – prior commitment at 8pm)

**In attendance:** Mrs Maria Pennington, Parish Clerk. Unitary Cllr Richard Britton.  
There was one member of the public present.

## **Public questions**

The member of the public did not wish to speak during public questions.

The Chairman opened the meeting at 7.32pm.

## **Apologies**

**201/20** Prior to the meeting apologies were received from Cllr Sutherland due to business commitments. Whiteparish Parish Council RESOLVED to note the absence for the reason given.

## **Declaration of Interests**

**202/20** Cllrs McFarland and Randall declared a personal interest in agenda item 17 To consider a request to lower the speed limit along a section of the A27 through Cowesfield as they live along the A27 at Cowesfield.

## **Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100**

**203/20** Whiteparish Parish Council RESOLVED to discuss items 20 To report on progress of acquisition of land for cemetery (potential purchase of assets) and 22 To approve the authorisation of the Clerks additional working hours (staffing matters) following the exclusion of the press and public.

## **Acceptance of minutes of virtual meeting held 4<sup>th</sup> August 2020**

**204/20** Whiteparish Parish Council RESOLVED to approve the Minutes of the meeting held on 4<sup>th</sup> August 2020 and they will be signed by the Chairman when safe and practicable.

## **Planning and enforcement update**

**205/20** The Clerk reported notification of a new planning application however we are waiting to hear from the Planning Officer for an extension of time for the Parish Councils response.

**206/20** The Clerk reported that Wiltshire Council has advised that the Local Development Scheme has been revised in the light of the COVID-19 pandemic to delay the start of the consultations planned for summer 2020 to the end of the year. Part of this will affect the production of the Wiltshire Local Plan Review to accommodate a further round of public consultation in 2020 and the intention to undertake a separate DPD for Gypsies and Travellers.

**To consider enforcement action regarding breach of common land legislation at The Pound, Common Road**

**207/20** The Chairman advised that further to the Parish Councils requests there is still no application to the Planning Inspectorate regarding the breach of common land at The Pound. Whiteparish Parish Council RESOLVED for the Parish Council to write again to the landowner following the procedure for the next steps as advised by the Open Spaces Society.

**To consider a response to planning applications received:**

**208/20 20/06783/FUL Trickys Paddock, Brickworth Road, Whiteparish, SP5 2QG**  
Change of use of land to use as a residential gypsy and traveller site for two pitches, each pitch accommodating two caravans, including no more than one static caravan/mobile home, and a dayroom, together with the laying of hardstanding and installation of a package sewage treatment plant.

Whiteparish Parish Council RESOLVED to recommend refusal for the following reasons:

The current permission is for a named family for a specific period. It is not a perpetual permission it is only for a specific period and once the named family has vacated the site it has to be re-instated to its original condition. It is not a permanent site as they have stated. Previous planning applications conditions have been flouted and the Parish Council has been perplexed by the lack of enforcement by the planning authority including previously imposed occupancy conditions not being enforced. There are designated gypsy and traveller sites and this is not one.

This application would result in an increase in the number of pitches from one to two, with a new pitch becoming established to the immediate west of the existing and a consequent increase (doubling) of the number of caravans, permanent structures and associated vehicles, associated paraphernalia in an area of the site that has little screening within the wider landscape and would be visible from the main Brickworth Road (A27) to the north.

In this respect it is considered the development would be likely to result in undue and detrimental visual impacts on the character of the surrounding Special Landscape Area and is consequently considered to conflict with policies CP47 (criteria vi and viii); CP51 (criteria ii and vi); and CP57 (criteria i) of the Wiltshire Core Strategy, and saved policy C6 of the Salisbury District Local Plan, which together are the relevant policies in the adopted development plan for the area.

Additionally, the Parish Council is struggling to understand how the proposed family dayroom in the SE corner will be satisfactorily connected to the waste treatment works.

This is development outside of the Housing Settlement Boundary, close to SSSI, having a detrimental effect on the open country side, with more traffic onto a national speed limit road – the A27.

This has, to all intents and purposes, has already been refused by the Wiltshire Councils Strategic Planning Committee.

**209/20 20/06746/TCA Wisteria House, The Street, Whiteparish, SP5 2SG**  
Annual hedge trimming to existing Yew tree hedges including removal of 2 Yew trees and stumps adjacent to hedge. To remove 2 further Yew bushes. Whiteparish Parish Council RESOLVED to make no comment to this application.

**210/20 20/06294/FUL Herrington House, Common Road, Whiteparish, SP5 2RD**  
Demolition of existing dwelling, garage and outbuildings; erection of a replacement dwelling; with associated garaging, landscaping, private amenity space, and the creation of a new vehicular access drive. Whiteparish Parish Council RESOLVED to make no comment to this application.

**Finance update**

**211/20** The Clerk reported as per the external auditor's guidance the Notice of Conclusion of Audit for the AGAR 31<sup>st</sup> March 2020 has been published on the website.

**212/20** The Clerk advised the Finance Committee will be considering the budget in the next few months and if councillors have any wishes for items to be considered for the budget then to please let the Finance Committee know.

**213/20** The Clerk reported that the first direct debit for the Barclaycard has been taken successfully. This was for the July Zoom subscription.

**To approve accounts for payment and to record the bank balances**

**214/20** Whiteparish Parish Council RESOLVED to authorise payments totalling £2,360.74

Community Account Balance 08.09.20 - £50,932.22

Business Reserve 08.09.20 - £62,284.94

**To approve Parish Council insurance**

**215/20** The Clerk advised that the insurance renewal date is 1<sup>st</sup> October. Quotes for 1 and 3 year terms were discussed and Whiteparish Parish Council RESOLVED to approve the 3-year term for Hiscox at £827.72.

**To approve the Clerk attend the virtual SLCC National Conference 12<sup>th</sup> – 16<sup>th</sup> October 2020 at a cost of £25.00**

**216/20** Whiteparish Parish Council RESOLVED to approve the Clerk attend the virtual SLCC National Conference 12<sup>th</sup> – 16<sup>th</sup> October 2020 at a cost of £25.00.

**To approve a Parish Council webcam at a cost of £24.99**

**217/20** Whiteparish Parish Council RESOLVED to approve a Parish Council webcam at a cost of £24.99.

**To approve 50% cost (£64.82) with Landford Parish Council for replacement batteries for shared Speed Indication Device**

**218/20** Whiteparish Parish Council RESOLVED to approve the 50% cost of £64.82 with Landford Parish Council for replacement batteries for shared Speed Indication Device.

**To appoint a Staffing Committee**

**219/20** The Chairman advised that the Terms of Reference for the Staffing Committee had been agreed in December 2019 however due to the COVID-19 situation the Staffing Committee has not yet been formed. Whiteparish Parish Council RESOLVED for Cllrs McFarland, Bell and Herrett to be appointed to the Staffing Committee.

**Rights of Way and Common Land update**

**220/20** The Clerk advised that the footbridge collapsed on ROW 5 just off of the A36, opposite Glendale Farm. Wiltshire Council ROW have attended to it.

**221/20** The Clerk advised that Wiltshire Council have notified that they have made the order: Whit 8 diversion and definitive map and statement modification order 2020.

**222/20** The Clerk advised that Wiltshire Council Rights of Way & Countryside Volunteers have completed a draft risk assessment however are awaiting further notifications before any volunteer work can begin.

**223/20** The Clerk reported that we have received notification from Wiltshire Council that under the Wildlife and Countryside Act 1981 – Section 53 there is an application to add a footpath – The Drove, Whiteparish. Wiltshire Council are inviting comments from the Parish Council regarding the application and have extended the time period to the end of October as, to date, they have been unable to supply all the information.

**224/20** The Clerk reported ROW 3 at Newton Lane has been cleared.

**Highways update**

The Clerk reported the following:

**225/20, 194/20, 158/20** Concerns have been raised by residents of The Street regarding additional speeding traffic due to the A36 night time closure. Highways England have been advised.

**226/20** The Give Way sign is obscured partially by a utilities pole at Newton Lane with the A36 junction. Wiltshire Council to place existing Give Way sign on new post in order that it is visible.

**227/20** Obscured/spun speed signs at Newton Lane – Wiltshire Council considering potential new posts.

**228/20** Sign at Highlands Way indicating numbers 8 – 26 does not state that this is even numbers only. Clerk is enquiring with Wiltshire Council highways.

**229/20** The recent works at Dove’s Lane was for footway and drainage to catch some of the excess water that flows down Pill Hill and then straight down Doves Lane into the two houses there.

**230/20** Wiltshire Council salt bin audit is underway.

**231/20, 309/19, 281/19** Wiltshire Council highways are still chasing the contractor regarding additional patching where there is now surface water near Newton Bungalows since part of the A27 was resurfaced.

**232/20** Report of two street lights not working on Common Road and Croft Heights

**233/20** The Chairman advised of continuing overgrowing vegetation impeding public access. These have now been passed to Wiltshire Council.

**234/20** Cllr Hayday reported that Newton Lane continues to have overgrowing vegetation and it is hoped landowners will shortly be attending to these.

**To consider a request to lower the speed limit along a section of the A27 through Cowesfield**

**235/20** A resident has expressed concerns over road safety due to the speed vehicles are traveling within the 60-speed limit between Cowesfield and Sheffield English. Whiteparish Parish Council RESOLVED to investigate further; establishing likely cost and success.

**To update on fencing contract**

**236/20** The Clerk reported that the fencing contract is going ahead as planned and the Wiltshire Council tree officer has approved the work to the vegetation.

**To consider necessary action regarding fences which have been erected on Parish Council land without consent**

**237/20** The Clerk advised that we have not received confirmation the fences have been removed to date. Whiteparish Parish Council RESOLVED for the Parish Council to remove the fences on Parish Council land when the fencing works begin and to inform the neighbours what we are going to do and when.

**To approve temporary additional hours worked for litter picking around the skatepark**

**238/20** The Clerk advised that the litter has been picked every other day and this will be reflected in the contractor's next invoice. Whiteparish Parish Council RESOLVED to approve the temporary additional hours worked by the litter picker.

**239/20 Reports from representatives:**

**School:** Cllr Bell updated on the school.

**Memorial Trust:** Cllr Hayday gave a report on the Memorial Trust.

**New Forest National Park:** Cllr Palmer updated on the NFNP.

**Whiteparish Education Foundation:** Cllr Palmer updated on the Education Foundation.

**Neighbourhood Tasking Group:** Cllr Bishop advised there has not been a meeting.

**Youth:** No report.

**Area Board:** Unitary Cllr Britton advised there will be a virtual Area Board on 1<sup>st</sup> October via Microsoft Teams.

**Correspondence/communications update**

**240/20** The Clerk circulated the report prior to the meeting. It was agreed to mention litter issues on the next Steeple & Street.

The Chairman closed the meeting at 9.20pm.

The next meeting is to be held on Tuesday, 13<sup>th</sup> October 2020 at 7.30pm via Zoom (provisional)