



Whiteparish Parish Council

MINUTES of the Whiteparish Parish Council Finance Committee meeting held on Wednesday 1st November 2023 at 6.00pm in Whiteparish Memorial Centre.

Present: T. King (Chairman) and Cllrs L. Palmer and J. Bishop

In attendance: Maria Pennington (Clerk). There were no members of the public present. The Chairman opened the meeting at 6.00pm.

To elect a Chairman of the Committee

1F/23 Cllr King was elected as Chairman of the Finance Committee.

To receive apologies for absence and to approve the reasons given.

2F/23 No apologies received.

To receive any Declarations of Interest from Members.

3F/23 There were no declarations.

Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

4F/23 This item was not required as there were no members of the public present.

To recommend Budget for year 2024/2025.

5F/23 Whiteparish Parish Council Finance Committee agreed to recommend approval of the budget of £47,241.00.

To consider the Reserves Policy.

6F/23 Whiteparish Parish Council Finance Committee reviewed the Reserves Policy and agreed to recommend with no amendments.

To recommend Parish Precept for year 2024/2025.

7F/23 Whiteparish Parish Council Finance Committee agreed to recommend there is a nil rise in the precept payments for a Band D property with exact figures to be determined on receipt of the tax base from Wiltshire Council.

To consider the Financial Regulations.

8F/23 Whiteparish Parish Council Finance Committee reviewed the Financial Regulations and agreed to recommend with no amendments.

To consider the Risk Assessment.

9F/23 Whiteparish Parish Council Finance Committee reviewed the Risk Assessment and agreed to recommend with no amendments.

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Date.....

To consider the Finance Committee Terms of Reference.

10F/23 Whiteparish Parish Council Finance Committee reviewed the Finance Committee Terms of Reference and agreed to recommend with no amendments.

To consider the Statement of Internal Control.

11F/23 Whiteparish Parish Council Finance Committee reviewed the Statement of Internal Control and agreed to recommend with no amendments.

To consider any other financial matters.

12F/23 Following on from the Staffing Committee meeting where it was recommended for the Clerk to have a Parish Council mobile phone and a PO Box, the Finance Committee considered this item and it was agreed to recommend to Full Council that the Clerk proceeds now, in the current financial year.

The Chairman closed the meeting at 7.10pm.

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